

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS, AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF RULES COMMITTEE MEETING**

- Date: Monday, May 11, 2017
- Time: 8:30 a.m.
- Place: King Kalakaua Conference Room, 1<sup>st</sup> Floor  
King Kalakaua Building  
335 Merchant Street  
Honolulu, Hawaii 96813
- Present: Roberto Yumol, Architect, Rules Committee Chair  
Joel Kurokawa, Landscape Architect Member  
Clayton Pang, Engineer Member  
Sandra Matsushima, Executive Officer
- Excused: Demetrio Constantino, Public Member  
Dan Hirota, Surveyor Member  
Carol Sakata, Architect
- Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.
- Call to Order: The meeting was called to order at 8:35 a.m. by Chair Yumol.
- Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee continued its discussion on electronic signatures. Mr. Yumol prepared a draft chart for discussion relating to the signing and sealing of technical documents for all government agencies (State, City and County, Federal, etc.) as well as the private sector to follow.
- The Committee also discussed the pros and cons of allowing counties to develop some of their own standards for documents they receive (i.e., required blue ink signatures for Big Island documents, etc.).
- Mr. Pang inquired on the wall certificates that newly licensed engineers receive as the certificates do not state what discipline they are licensed in. In the past, the discipline used to be listed on the wall certificate. Currently, the discipline is only shown on the

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pocket card. Ms. Matsushima will do some research to find out when and why the discipline was removed from being printed onto the wall certificate and will report back to the Committee at next month's meeting.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, June 8, 2017  
8:30 a.m.  
King Kalakaua Building  
King Kalakaua Conference Room, 1<sup>st</sup> Floor

Adjournment: The meeting was adjourned at 9:05 a.m.

Taken and Recorded by:

/s/ Sandra Matsuhima

Sandra Matsushima  
Executive Officer

5/16/17

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.