

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS, AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF RULES COMMITTEE MEETING**

Date: Thursday, March 16, 2017

Time: 8:30 a.m.

Place: King Kalakaua Conference Room, 1<sup>st</sup> Floor  
King Kalakaua Building  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Roberto Yumol, Rules Committee Chair  
Demetrio Constantino, Public Member  
Dan Hirota, Surveyor Member  
Joel Kurokawa, Landscape Architect Member  
Clayton Pang, Engineer Member  
Carol Sakata  
James Kobashigawa, Executive Officer  
Sandra Matsushima, Executive Officer

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Call to Order: The meeting was called to order at 8:37 a.m. by Chair Yumol.

Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee approved the minutes of the Rules Committee meeting on February 9, 2017.

Ms. Sakata recommended the following: (1) Definition of "AXP" means the Architectural Experience Program [of] by NCARB; (2) Section 16-115-24(b), amending language, "; or if applicable, be currently designated as a model law structural engineer;".

The Committee had a lengthy discussion on electronic signatures as proposed in section 16-115-9(e) and stamping of plans as proposed in section 16-115-9(c)(3). As proposed in section 16-115-9(c)(3), only one original set of plans is required to have every sheet stamped and contain the original signature or have a digital signature. Ms. Sakata stated that it may not be feasible to have a digital signature on every sheet as the process to place a

Board of Professional Engineers, Architects,  
Surveyors and Landscape Architects  
Minutes of the March 16, 2017 Rules Committee Meeting  
Page 2

digital signature may be burdensome. The Committee also discussed whether only the title page should contain the stamp and original signature or digital signature.

The Committee will continue discussions on the stamping and signature requirement at its next meeting.

Next Meeting: The next Rules Committee meeting is scheduled for:

Monday, April 17, 2017  
8:30 a.m.  
King Kalakaua Building  
King Kalakaua Conference Room, 1<sup>st</sup> Floor

Adjournment: The meeting was adjourned at 9:15 a.m.

Taken and Recorded by:

/s/ James Kobashigawa

James Kobashigawa  
Executive Officer

4/7/17

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.