

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS AND LANDSCAPE ARCHITECTS
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, November 10, 2016

Time: 9:00 a.m.

Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Present: Joel Kurokawa, Chairperson, Landscape Architect Member
Ron Iwamoto, Secretary, Structural Engineer Member
Alan Inaba, Land Surveyor Member
Kevin Katayama, Mechanical Engineer Member
Benedict Lee, Landscape Architect Member
Ken Ota, Public Member
Clayton Pang, Electrical Engineer Member
Richard Suzuki, Civil Engineer Member
Marc Ventura, Architect Member
Rodney J. Tam, Esq., Deputy Attorney General
James Kobashigawa, Executive Officer
Sandra Matsushima, Executive Officer
Terry Akasaka-Toyama, Secretary

Excused: Demetrio Constantino, Public Member
Joyce Noe, Vice Chairperson, Architect Member

Call to Order: There being a quorum present, the meeting was called to order at 9:12 a.m. by Chair Kurokawa.

Agenda: Additions and Revisions: None.

Approval of Minutes: It was moved by Mr. Suzuki, seconded by Mr. Inaba, and unanimously carried to approve the October 13, 2016 meeting minutes with the following correction:

- To move Mr. Inaba as excused as he was not present at the October meeting.

Applications:

a. Ratifications

None.

b. Professional Engineer Committee Recommendations

Mr. Katayama presented the PROFESSIONAL ENGINEER COMMITTEE REPORT and recommended action as follows:

APPROVE CIVIL ENGINEER BY ENDORSEMENT

- BRAZELL, Christopher
- SHAPIRO, Jeffrey
- TAYLOR, Timothy
- VANDERWALKER, Timothy

APPROVE ELECTRICAL ENGINEER BY ENDORSEMENT

- ATHAY, Mark
- BOWIE, Harold Jr.
- DAMIANO, Samantha
- GNAPRAGASAM, Steve
- HARDT, Keith
- SIMS, Chad
- WEIMER, Michael
- WILLIAM, Edward

APPROVE MECHANICAL ENGINEER BY ENDORSEMENT

- CONN, Stephen
- EBBS, Nathan
- HADZISELIMOVIC, Dario
- KESSLER, Michael
- LINDHOLM, Steven
- MERCURIO, Dorrie
- OSBORN, Jack
- PASKETT, Andrew
- SANTOS, Henry
- SHUMWAY, David

APPROVE STRUCTURAL ENGINEER BY ENDORSEMENT

- DANN, Eric
- ELKEY, William
- GONORAZKY, Adriana

- LEE, Hohsing
- MEEHAN, Kyle
- PACKER, Eric
- RYAN, Eric
- SKILLERN, Nathan
- SOULE, Benjamin
- STENSTROM, Michael

APPROVE ENGINEER BY EXAM (PE)

- COSKEY, Michelle (CE)
- GULAS, John (CE)
- KANEKO, Kase (CE)
- UYEMA PAK, Audrey (CE)

DEFER CIVIL ENGINEER BY ENDORSEMENT

- ROSTEK, Scott
- SOULE, Benjamin

DEFER ELECTRICAL ENGINEER BY ENDORSEMENT

- ENGLISH, James

DEFER MECHANICAL ENGINEER BY ENDORSEMENT

- HROMADA, William
- MUDROW, Herber

DEFER STRUCTURAL ENGINEER BY ENDORSEMENT

- JACKSON, Ronald
- MUDROW, Herber

DEFER ENGINEER BY EXAM (PE)

- DELA CRUZ, Valentino (ME)

It was moved by Mr. Pang, seconded by Mr. Inaba, and
unanimously carried to accept the PROFESSIONAL ENGINEER
COMMITTEE REPORT.

c. Professional Architect Committee Recommendations

Mr. Ventura presented the PROFESSIONAL ARCHITECT COMMITTEE REPORT and recommended action as follows:

APPROVE ARCHITECT BY ENDORSEMENT

- COLKITT, Nathan
- EWELL, Jerrod
- FERIANO, Seth
- GARY, John Jr.
- GRUENEISEN, Peter
- HICKEY, Thomas
- HUYNH, Duc-Huy
- SHEPHARD, Eric
- WEBER, Julian
- YELOS SAN MARTIN, Miguel

APPROVE ARCHITECT BY EXAM

- BRYANT, Daniel
- CHING, Meri

DEFER ARCHITECT BY ENDORSEMENT

- KING, David

It was moved by Mr. Suzuki, seconded by Mr. Inaba, and unanimously carried to accept the PROFESSIONAL ARCHITECT COMMITTEE REPORT.

d. Professional Land Surveyor Committee Recommendations

Executive Session: At 9:17 a.m., it was moved by Mr. Suzuki, seconded by Mr. Katayama, and unanimously carried to move into executive session pursuant to HRS §92-5 to consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section HRS §26-9 or both, and to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities, as provided in HRS §92-5(a)(1) and (4).

At 9:30 a.m., it was moved by Mr. Iwamoto, seconded by Mr. Pang, and unanimously carried to move out of executive session.

Mr. Inaba presented the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT and recommended action as follows:

DEFER LAND SURVEYOR BY EXAM

- GUIEB, Benjamin (FS, PS and state-constructed)

It was moved by Mr. Inaba, seconded by Mr. Lee, and unanimously carried to accept the PROFESSIONAL LAND SURVEYOR COMMITTEE REPORT.

e. Professional Landscape Architect Committee Recommendations

None.

Old Business:

a. Rules Committee Report

At the October 13, 2016 Committee meeting, the Committee reviewed and discussed the draft of the proposed amendments recommended by Deputy Attorney General Rodney Tam and as worked on by Mr. Yumol, Ms. Matsushima, and Mr. Kobashigawa.

In reviewing the proposed amendments, the filing deadlines for the landscape architect and land surveyor exam applicants should be changed due to the frequency of the exams being computer-based testing.

In addition to the proposed amendments, Mr. Kurokawa informed the Committee that he discussed continuing education ("CE") compliance and audit with other members of State boards at the CLARB Annual Meeting. He reported that Washington requires a pre-audit of CE courses completed and suggested that this may be a way to resolve compliance of the CE requirement. Ms. Matsushima stated that the Board of Medical Examiners conducts a pre-audit and there have been discussions to implement this for other boards.

After discussion, the Committee recommended that the Board implement a pre-audit of CE courses. The licensees would be randomly selected and informed to submit documentation of their CE courses completed BEFORE being able to renew their license. This would be done about two or three months before the renewal deadline.

Further, the Committee will continue their discussions on "double dipping" to meet the experience requirement.

At today's Committee meeting, with regards to "double dipping", the Committee recommended that if the applicant can show that their experience is separate from their degree program, that they would accept that experience. However, if the experience is shown to be a part of their educational degree, no credit would be given. The Committee will also review NCEES' Model Law and Model Rules to consider only accepting experience after graduating from school.

Discussion on pre-auditing would be deferred until Deputy Attorney General Tam can review the Hawaii Medical Board's laws and rules and how they implement their pre-audit.

It was moved by Mr. Pang, seconded by Mr. Ventura, and unanimously carried to approve the October 13, 2016 Rules Committee meeting minutes as distributed.

New Business:

a. Professional Engineers Report

- Update on 2018 Western Zone Meeting

The Modern Honolulu was selected as the conference hotel. The Guam board will be sending their entire board to attend this meeting and the Northern Marianas also want to help with hosting this meeting.

- Appointment as Emeritus Member of NCEES

Mr. Dan Hirota has been appointed as an Emeritus Member of NCEES.

- Licensure Exchange (October 2016)

✓ Highlights from the NCEES Annual Meeting in August 19-22, 2016 in Indianapolis, IN, that were not previously reported:

- * Delegates voted to adopt a position statement on remote sensing technologies in which the statement says that the use of these technologies, such as light detection and ranging ("LiDAR"), photogrammetry, and unmanned aircraft systems, as well as other emerging technologies should be under the responsible charge of a licensed professional in order to safeguard the public.

- * Delegates also adopted a position statement on sustainability that in parts says "NCEES recommends that professional engineers and professional surveyors incorporate the principles of sustainability to safeguard the health, safety, and welfare of the public now and in the future."
- ✓ NCEES has extended an invitation to all member boards if they wish to have a member of NCEES leadership or senior staff attend a member board meeting at no cost to the board. The goal is to improve communication, increase awareness of the range of services and leadership opportunities within the organization, address questions and dispel any misconceptions.

b. Architects Report

- NCARB Update (September 2016)
 - ✓ Since the adoption of several streamlining efforts, the average time it takes to become licensed has dropped by six months since it was last measured at the end of December 2015.
 - ✓ The American Institute of Architecture Students ("AIAS") indicated that over 40 of its chapters plan to pursue a Freedom by Design project in the coming year.
 - ✓ The ARE 5.0 Community, available at ncarb.org/ARE5Community, was launched to support candidates preparing for the exam.
- Launch of ARE 5.0

NCARB has released two new test prep videos on YouTube titled "ARE 5.0 Exam Strategies Video" and "ARE 5.0 Exam Navigation Video". Along with these videos, NCARB has available a ARE Handbook, ARE 5.0 Guidelines, ARE Demo Exam.
- Freedom of Design Program

Developed by AIAS, the Freedom of Design Program is a volunteer-based program that empowers architecture students to improve the safety and accessibility of homes,

community spaces, and playgrounds through sensitive design. Through a partnership with NCARB and AIAS, NCARB will provide local AIAS chapters with grants for building materials. Additionally, students who participate in Freedom by Design can use their experience to satisfy requirements for the Architectural Experience Program ("AXP").

Students at the University of Hawaii – Manoa have expressed interest in delivering a Freedom by Design project in 2017 and NCARB urges Member Board Members to connect with licensure candidates by offering assistance or mentorship in these projects.

On a separate note, Ms. Matsushima's report on the Member Board Chairs and Member Board Executives Summit in which she attended with Ms. Noe and Mr. Kobashigawa in Columbus, OH on October 28-29, 2016 was distributed to the members for their information.

Highlights from her report are as follows:

- ✓ In reference to NCARB's Strategic Plan, the goal is to facilitate licensure (which NCARB does through their programs), foster collaboration (with collateral and related organizations to identify and address issues that impact the profession and the health, safety and welfare of the public) and centralize credential data (by managing interns and architects credentials).
- ✓ NCARB provides certification to 54 jurisdiction boards and 11 Canadian provinces. 16 jurisdictions accept non-NAAB accredited degrees for licensure.
- ✓ Senior NCARB staff will be visiting state boards across the country again and will be visiting the Hawaii Board at its April 2017 meeting.

c. Surveyors Report

- Discussion on Administration of State Land Surveyor Examination

With the advent of computer-based testing for the FS and PS exams, Mr. Kobashigawa asked if the Board would want to increase the frequency of the State Surveyor exam.

Mr. Inaba felt that the Board should continue to administer only twice a year in April and October as the Board needs to update its exam bank of questions/problems. Therefore, Mr. Inaba recommended that a committee be formed to increase the bank of questions/problems for the State Surveyor exam.

d. Landscape Architects Report

- Report on CLARB 2016 Annual Meeting

Highlights from Chair Kurokawa's report on the Annual Meeting are as follows:

- ✓ Members from Nebraska, Arizona, and North Carolina shared how they've worked with their board members, legislators and members of their profession to address threats of deregulation and successfully passed legislative updates.
- ✓ Members participated in a discussion about the value of evaluating board performance and how boards might perform an evaluation by using metrics and how implementing an evaluation process can make a difference in the way a board works and operates.
- ✓ There was a session on how boards are regulating or should be regulating ethics as it relates to protecting the public's health, safety, and welfare and how regulating ethics could strengthen the case for licensure.
- ✓ The Texas and Arizona Member Board Executives shared their boards' experiences since embarking down a strategic planning road and what has worked for them and what they're struggling with.
- ✓ A psychometrician presented an update on the recently completed Task Analysis Survey that CLARB undertakes every five years to ensure that the LARE remains relevant. The LARE is scheduled to be updated in April 2017. The updates to the LARE will have no impact on candidates who have already successfully completed sections of the exam. All exam sections through the December 2016 administration will remain equivalent to the exam sections that will be administered in April 2017.

- Member Board E-News (October 2016)

A recap of what happened at the Annual Meeting as well as the results of the election for the 2016-2017 Board of Directors and Committee on Nominations was reported.

- CLARB Webinar on FARB Regulatory Law Seminar

This webinar was based upon the U.S. Supreme Court's decision in the case of the North Carolina State Board of Dental Examiners v. Federal Trade Commission ("FTC"). In late September, The Federation of Associations of Regulatory Boards ("FARB") had its Regulatory Law Seminar with experts and attorneys from across the country to discuss the latest trends, cases and impacts to those representing regulatory boards and developing administrative law. Arizona Member Board Executive Melissa Cornelius had attended this seminar on behalf of the CLARB community and shared her key takeaways and lessons learned.

- FARB Model Board Member Code of Conduct (dated September 21, 2016)

With regulation under the microscope, boards should frequently examine their policies, processes and practices to ensure they provide a strong, defensible foundation for their public protection work. With that in mind, FARB offered their Model Board Member Code of Conduct which provides a framework for helping to assess potential board nominees, establishing expected behaviors and supplying a rationale for the removal of board members as necessary.

In this Code of Conduct, there is a section that refers to membership in professional organizations where a board member shall not be an officer or hold any leadership position in state or national industry trade associations or other organizations serving their profession during the term of the board member's appointment to the board. As such, Mr. Kurokawa will be stepping down from his leadership role at the Hawaii Chapter of the American Society of Landscape Architects at the end of the year.

- Pending Legislation of Landscape Architect Licensure in Washington, D.C.

The District of Columbia is actively pursuing licensure of landscape architects as a bill was introduced to the city council (the jurisdiction's "legislature").

- CLARB Leadership Position Call for Volunteers

CLARB relies on its volunteer leadership to set the strategic direction of the organization so it remains ready to defend, adapt, and innovate for the future of regulation and each state board.

Executive Officer's Report:

- a. DCCA Disciplinary Action through September 2016

This report was circulated to the members for their information.

- b. The North Carolina Bulletin (October 2016, Fall Issue)

This newsletter of the North Carolina Board of Examiners for Engineers and Surveyors was circulated to the members for their information.

Next Meeting:

Thursday, December 8, 2016
9:00 a.m.
King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Adjournment:

The meeting was adjourned at 10:37 a.m.

Taken and recorded by:

/s/ Terry Akasaka-Toyama
Terry Akasaka-Toyama
Secretary

Reviewed and approved by:

/s/ James Kobashigawa
James Kobashigawa
Executive Officer
11/28/16

[X] Minutes approved as is.

[] Minutes approved with changes; see minutes _____.