

**BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,
SURVEYORS, AND LANDSCAPE ARCHITECTS**

Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF RULES COMMITTEE MEETING

Date: Thursday, October 13, 2016

Time: 8:30 a.m.

Place: King Kalakaua Conference Room, 1st Floor
King Kalakaua Building
335 Merchant Street
Honolulu, Hawaii 96813

Present: Roberto Yumol, Rules Committee Chair
Demetrio Constantino, Public Member
Joel Kurokawa, Landscape Architect Member
Clayton Pang, Engineer Member
James Kobashigawa, Executive Officer
Sandra Matsushima, Executive Officer

Excused: Dan Hirota, Surveyor Member
Carol Sakata

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Call to Order: The meeting was called to order at 8:38 a.m. by Chair Yumol.

Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee reviewed and discussed the draft of the proposed amendments recommended by Deputy Attorney General Rodney Tam and as worked on by Mr. Yumol, Ms. Matsushima, and Mr. Kobashigawa.

In reviewing the proposed amendments, filing deadlines for the landscape architect and land surveyor exam applicants should be changed due to the frequency of the exams being computer-based testing.

In addition to the proposed amendments, Mr. Kurokawa informed the Committee that he discussed continuing education ("CE") compliance and audit with other members of State boards at the CLARB Annual Meeting. He reported that Washington requires a pre-audit of CE

courses completed and suggested that this may be a way to resolve compliance of the CE requirement. Ms. Matsushima stated that the Board of Medical Examiners conducts a pre-audit and there have been discussions to implement this for other boards.

After discussion, the Committee recommended that the Board implement a pre-audit of CE courses. The licensees would be randomly selected and informed to submit documentation of their CE courses completed BEFORE being able to renew their license. This would be done about two or three months before the renewal deadline.

Further, the Committee will continue their discussions on "double dipping" to meet the experience requirement.

As the revised proposed amendments were only distributed today, Mr. Yumol requested that comments to the proposals be made by October 22, 2016.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, November 10, 2016
8:30 a.m.
King Kalakaua Building
King Kalakaua Conference Room, 1st Floor

Adjournment: The meeting was adjourned at 9:20 a.m.

Taken and Recorded by:

/s/ James Kobashigawa

James Kobashigawa
Executive Officer

10/26/16

[X] Minutes approved as is.

[] Minutes approved with changes; see minutes of _____.