

BOARD OF PROFESSIONAL ENGINEERS, ARCHITECTS,  
SURVEYORS AND LANDSCAPE ARCHITECTS  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF RULES COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, August 13, 2015

Time: 8:30 a.m.

Place: King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii

Present: Roberto Yumol, Rules Committee Chair  
Demetrio Constantino, Public Member  
Dan Hirota, Surveyor Member  
Joel Kurokawa, Landscape Architect Member  
Clayton Pang, Engineer Member  
Carol Sakata  
James Kobashigawa, Executive Officer  
Sandra Matsushima, Executive Officer

Call to Order: The meeting was called to order at 8:40 a.m. by Chair Yumol.

Discussion on Amendments To Chapter 16-115, HAR, & Chapter 464, HRS: The Committee approved the minutes of the July 16, 2015 meeting. Ms. Matsushima updated the Committee on the progress of the proposed rules in that we have received comments from the Legislative Reference Bureau ("LRB") and that the proposed rules will be sent back for re-typing to implement corrections recommended by LRB.

As discussed at last month's meeting regarding amending the continuing education requirements for architects, Mr. Yumol will continue to meet with representatives of AIA Honolulu and State Council.

Board of Professional Engineers, Architects,  
Surveyors and Landscape Architects  
Minutes of the August 13, 2015 Rules Committee Meeting  
Page 2

Mr. Kobashigawa passed around Nevada's Blue Book, which is a reference guide for the Nevada design and construction industry. Mr. Kobashigawa informed the Committee that the Board also has a similar brochure titled, "Professional Services for Construction Projects and Land Surveys", which is a guide to the services of professional engineers, architects, surveyors, and landscape architects. However, this was published in 1998 so it may need updating.

The Committee decided to take on the task of updating the brochure and Mr. Kobashigawa will be distributing the brochure for the Committee's review and discussion at the September meeting.

Next Meeting: The next Rules Committee meeting is scheduled for:

Thursday, September 10, 2015  
8:30 a.m.  
King Kalakaua Building  
King Kalakaua Conference Room, 1<sup>st</sup> Floor

Adjournment: The meeting was adjourned at 9:15 a.m.

Taken and recorded by:

/s/ James Kobashigawa

James Kobashigawa  
Executive Officer

JK:tat

9/2/15

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.