

BOARD OF DENTAL EXAMINERS
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes ("HRS").

- Date:** Monday, May 16, 2016
- Time:** Immediately following Public Hearing
- Place:** Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813
- Present:** Paul Guevara, D.M.D., M.D.S., Chair, Dental Member
Candace Wada, D.D.S., Vice Chair, Dental Member
Staphe Fujimoto, D.D.S., Dental Member
Garrett Ota, D.D.S., Dental Member
Coy Rebmann, D.D.S., Dental Member
Mark Chun, D.M.D., Dental Member
Dennis Nagata, D.D.S., Dental Member
Marianne Timmerman, R.D.H., Dental Hygiene Member
Rodney Ching, Public Member
Joy B. Y. Shimabuku, Public Member
Daniel Jacob, Esq., Deputy Attorney General
James Kobashigawa, Executive Officer ("EO")
Sandra Matsushima, Executive Officer ("EO")
Lisa Kalani, Secretary
- Excused:** Earl Hasegawa, D.D.S., Dental Member
Janet Primiano, R.D.H., M.P.H., Dental Hygiene Member
- Guests:** Loren Liebling, Hawaii Dental Association ("HDA")
Diane Brucato, RDH, EF, BS, FAADH, Hawaii Dental Hygienists' Association ("HDHA")
Sandy Kirkoski, Hawaii Dental Hygienists' Association ("HDHA")
Tia Roberts, HPPA
Chris Lee, Hawaii Dental Association ("HDA")
Lei Fukumura, SDAG, PVL

1. Call to Order: There being a quorum present, Chair Guevara called the meeting to order at 9:12 a.m. and excused Dr. Hasegawa and Ms. Primiano from today's meeting.

2. Additions/
Revisions to
Agenda:
 6. New Business:
 - a. Matters Related to the American Association of Dental Boards ("AADB")
 - Mid-Year Meeting – Report on Attendance
 - AADA and AADB Annual Meetings
 - i. Letter from Puerto Rico regarding the exam
 - j. Sedation and Anesthesia Guidelines

 7. Correspondence:
 - a. Email from Ms. Swisher regarding teeth whitening kit
 - b. Email from Jason Collins regarding TB Test Requirements
 - c. Email from Korean Dental Association regarding botox and dermal fillers

3. Approval of
Board Meeting
Minutes of March 21,
2016 and February
17, 2016

Chair Guevara called for a motion in regards to the minutes of March 21, 2016

It was moved by Chair Guevara, seconded by Dr. Chun and unanimously carried to approve the minutes of March 21, 2016 as circulated.

Chair Guevara called for a motion in regards to the minutes of February 17, 2016

Ms. Matsushima stated the approval of the February 17, 2016 minutes had been deferred at the last meeting for more information on Texas rules regarding supervision.

The request for more information was made by Dr. Chun in response to the following:

Mr. Kobashigawa stated on page six, fourth paragraph that begins with "Ms. Nonaka stated she would like to work outside the supervision of a dentist"... Ms. Nonaka asked Mr. Kobashigawa to ask the Board to clarify her response by adding, "Texas allows a dental hygienist to continue seeing patients even after the dentist has left the office. In certain situations when the employer/dentist needs to come in late or leave early, she would like to be able to work within another level of supervision rather than direct supervision, such as general supervision that would specify provisions for seeing patients".

Ms. Matsushima stated she was able to verify that the Texas practice act does say that a dentist is not required to be on the premises when a dental hygienist performs a delegated act.

It was moved by Vice Chair Wada, seconded by Ms. Shimabuku and unanimously carried to approve the minutes of February 17, 2016 as amended.

Dr. Chun arrived 9:19 a.m.

The following agenda item was moved as the next order of business:

9. Adjudicatory Matters: The Chair called for a recess from the meeting at 9:24 a.m. to discuss and deliberate on the following adjudicatory matter(s) pursuant to Chapter 91, HRS:

- a. In the Matter of the License to Practice Dentistry of Licensee of THOMAS H. SIMON, D.D.S.; DEN 2016-5-I, Settlement Agreement Prior to Filing of Petition for Disciplinary Action and Board's Final Order; Exhibit "1"

It was moved by Dr. Fujimoto, seconded by Ms. Shimabuku, and unanimously carried to approve the Board's Final Order

Following the Board's review, deliberation, and decisions in this matter, pursuant to Chapter 91, HRS, the Chair announced that the Board was reconvening its scheduled meeting at 9:27 a.m.

The following agenda item was moved as the next order of business:

4. Applications: a. Ratifications

It was moved by Vice Chair Wada, seconded by Dr. Ota, and unanimously carried to ratify the following:

Approved Dentist

Tien Wei HE
Juliana Hsiao-Yin HSU
Michal LUU
Macricris MANGASI
Bethany ENGLUND
Mehran VAREDI
Shauna PIER

It was moved by Vice Chair Wada, seconded by Dr. Chun, and unanimously carried to ratify the following:

Approved Temporary License – Dentist

Laura VAN

It was moved by Vice Chair Wada, seconded by Dr. Chun, and unanimously carried to ratify the following:

Approved Community Service Dentist

State of Hawaii Department of Health

Natsuko NAKATANI

It was moved by Ms. Timmerman, seconded by Dr. Ota, and unanimously carried to ratify the following:

Approved Dental Hygienist

Sarah JEPSON
Shelbie VANVLECK

It was moved by Ms. Timmerman, seconded by Vice Chair Wada, and unanimously carried to ratify the following:

Approved Certification in the Administration of Intra-Oral Infiltration and Block Anesthesia

Jessica CHUTE
Jessica CHANG

5. Old Business: a. Discussion on Administrative Rules

Mr. Liebling clarified that dentists' who are not doing moderate or deep anesthesia, according to the rules, do not need a permit.

Chair Guevara stated that is correct.

Mr. Liebling stated he is also concerned about the requirement for Healthcare Provider CPR when the current rule amendments are approved and finalized. A lot of his members have already taken the Basic Life Support CPR.

Mr. Jacob stated they may have to look into that once the rules are approved.

Mr. Kobashigawa stated the cycle is two years, so presumably next June will be when the Healthcare Provider will be required.

- Approval of the Rules Committee Minutes and Rules Committee Executive Session Minutes of March 21, 2016 Meeting

It was moved by Dr. Ota, seconded by Ms. Shimabuku, and unanimously carried to approve the March 21, 2016 Rules Committee Minutes and Executive Session Minutes as circulated.

- Discussion of Public Hearing and Approval of Proposed Amendments

It was moved by Vice Chair Wada, seconded by Ms. Shimabuku, and unanimously carried to approve the proposed amendments to the rules.

b. Permit to Administer Deep Sedation/General Anesthesia and Moderate Sedation / Preliminary Approvals

Ms. Matsushima stated the preliminary approvals will expire June 30, 2016. A final notice was mailed to the licensees to schedule their inspections.

Dr. Ota asked once the preliminary approval expires and they have not done their inspection, they cannot do sedation?

Ms. Matsushima replied yes.

Dr. Chun clarified, once they complete the inspection and receive their permit it is good forever?

Mr. Kobashigawa replied yes, but you can do re-inspections.

c. Anesthesia Site Evaluation Check List

Dr. Ota stated there was a question about “shall” or “should” on the check list. After looking at the AAOMS checklist, the areas that said shall or should were very limited, so if we were to base our checklist on that, it would be very limited as well and remove most of the drug requirements.

Mr. Jacob stated the issue we’re running into is currently the rules say in order to have a facility where you can administer sedation you need to meet minimal standards set forth by the ADA and AAOMS. AAOMS has an appendix that has a facility checklist, the ADA does not. This Board has the ability to create a checklist. However, when you cite something by saying, we will require anything mandated by authorities A and B, as those authorities change as the profession develops, this Board is stuck with those changes also. By citing to AAOMS though, you run the problem that sometimes it is not clear whether something is required or recommended. In the event it is recommended, this Board cannot say you “shall” have it, because AAOMS does not say you shall have it. What could happen if someone is denied a permit because they don’t have a particular machine for example is they could go to the AAOMS manual and it see that is says this machine is recommended, not required. That person could then appeal and at that point argue that the rule does not require them to have this machine.

Dr. Ota provided a sample checklist with all of the “should’s” removed.

Mr. Kobashigawa stated if you are going to go with only what AAOMS states as “shall”, you’re limiting a lot of items on the current checklist that you believe should be on the checklist.

Mr. Ching stated if that is the standard of care, that you should have these items available and you don't, it opens the public and the practitioner to negligence and liability. We should offer more protection to the public. To go below the minimum that AAOMS recommends is not the right thing to do.

Dr. Ota stated he would rather be too strict than not.

Vice Chair Wada stated she agrees with Dr. Ota.

Mr. Liebling stated coming from a practitioner point of view, we need to know what the rule is, what the law is, don't tell us what we should do.

Chair Guevara stated going off of what Mr. Liebling is saying, if you look at the sample of the list that Dr. Ota provided, there aren't any drugs listed anymore. You would be counting on the dentist to create their own drug kit. However, if you stay with our current list, it's a more detailed list.

Mr. Jacob stated, to address Mr. Liebling's concern, whatever the Board requires on the checklist will be very clear. Now whether the Board has the authority to require it is the question he is addressing. Also, to address Mr. Ching's concern, if the Board goes with the skinny downed checklist that was provided today, something happens and someone is injured by a dentist who got a permit based on this skinny downed checklist and there is a civil suit versus the injured and the dentist, the injured can argue that there was a standard of care breach and that this dentist "should" have had something and he didn't, the dentist could still be liable. Of course I think this Board and its duties would prefer to not allow something like this to happen.

Mr. Liebling stated ultimately that would not be the responsibility of the State, the dentist and his carrier would be liable. The State's responsibility is informing the dentist what the rules are.

Dr. Ota stated he would rather be too strict and avoid another death. Our responsibility is to protect the public.

Mr. Ching stated coming from a public standpoint, if we as a Board are aware of this national standard, and we don't recommend the items that this national standard recommends, we're not doing our due diligence. If we as a Board are aware that AAOMS recommends these items, we could justify it that way. Then the permittee cannot say that they were not aware of it.

Chair Guevara stated we could leave these items on the checklist and say that these are recommended, but if they don't have them we can still issue them the permit.

Dr. Ota stated, then why have a checklist? The checklist is there for a reason, if you don't have it, you don't pass. If that is the case then we should go with the skinny downed checklist. Then at least we are able to back everything up.

Mr. Liebling stated he agrees with Dr. Ota and he agrees with Mr. Ching. We want to protect the public, but we want clear rules. Rules are no place for should or recommended. There should not be anything that would suggest interpretation by the practitioner. It needs to be absolutely clear.

Mr. Jacob stated you need to take all the "should" and all the "recommended" and put that into black and white rules.

Mr. Kobashigawa asked if there were any alternatives to some of the things like capnography for example, that these dentist were complaining about having.

Chair Guevara stated if you're using that as an example then no. From what he has heard from the other state boards at the ADA meetings, Hawaii is one of the last states to require capnography. It is becoming a national standard. As for the drugs, there are some drugs that a pediatric dentist would not use, but we need to cover the majority.

Vice Chair Wada stated she was part of the group that worked on the checklist from the beginning and she feels more comfortable with the more exhaustive list. We are here to protect the public. We may hear negative feedback from a few dentist, but we are not here to serve them, we're here to serve the public. So when it comes to life and death matters it is better to be stricter.

The following agenda item was moved as the next order of business:

Executive
Session:

At 10:34 a.m., it was moved by Chair Guevara, seconded by Dr. Chun, and unanimously carried to enter into executive session pursuant to HRS §§ 92-4 and 92-5(a)(4) to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities. Guests were excused from the meeting room

At 11:11 a.m., it was moved by Mr. Ching, seconded by Vice Chair Wada, and unanimously carried to move out of executive session.

The Chair called for a recess from the meeting at 11:11 a.m.

The Chair announced that the Board was reconvening its scheduled meeting at 11:17 a.m.

d. Teaching Credits for Continuing Education

Chair Guevara stated at the Board's previous meeting they had asked Mr. Liebling and Ms. Kitamura to come up with language to present to the Board for proposed rule amendments.

The following language for an amendment to HAR 16-79-141 was submitted by Ms. Kitamura on behalf of Kapiolani Community College.

“(3) Didactic, clinical or non-clinical oral health instructor’s hours shall be limited to a maximum of two CE hours per biennium; and

(A) providing training to students enrolled in a program that is accredited by the American Dental Association’s Commission on Dental Accreditation (CODA), shall receive 1 CE hour per 16 hours of instruction, not to exceed 8 CE per biennium. The dentist-educator shall receive no remuneration for this activity. The hours of participation shall be confirmed by the educational institution and submitted to the dentist in certificate from designating the CE hours earned.”

The following language for an amendment to HAR 16-79-141 was submitted by Mr. Liebling on behalf of Hawaii Dental Association:

“(3) Didactic, clinical or non-clinical oral health instructors ~~hours shall earn 2 CE hours per hour of instruction be limited~~ up to a maximum of ~~two~~ eight CE hours per biennium, and”

Mr. Brucato clarified that whoever was lecturing, whether a dentist or dental hygienist would be included.

Vice Chair Wada stated yes, it would be whoever the oral health instructor is.

Mr. Matsushima stated the two proposed amendments combined will read as follows:

*“(3) Didactic, clinical or non-clinical oral health instructor’s shall earn 2 CE hours per hour of instruction up to a maximum of eight CE hours per biennium, and
(A) providing training to students enrolled in a program that is accredited by the American Dental Association’s Commission on Dental Accreditation (CODA), shall receive 1 CE hour per 16 hours of instruction, not to exceed 8 CE per biennium. The dentist-educator shall receive no remuneration for this activity. The hours of participation shall be confirmed by the educational institution and submitted to the dentist in certificate from designating he CE hours earned.”*

It was moved by Vice Chair Wada, seconded by Dr. Ota and unanimously carried to refer the two proposed amendments to the Rules Committee for their discussion and consideration.

e. Legislation

Ms. Matsushima reported on the following:

- SB 2675 Relating to Licensing has been signed by the Governor and is now Act 38. Act 38 authorizes the Board of Dental Examiners, Hawaii Medical Board, Board of Nursing, and Board of Pharmacy to deny a license to an applicant or impose disciplinary action against a licensee who has been disciplined by another state or federal agency. Prohibits a licensee

from practicing until a final order of discipline is issued if the licensee has been prohibited from practicing in another state.

- SB 2395 Relating to Telehealth would require the State's medicaid managed care and fee-for-service programs to cover services provided through telehealth. Specifies that any telehealth services provided shall be consistent with all federal and state privacy, security, and confidentiality laws. Specifies medical professional liability insurance policy requirements with regard to telehealth coverage. Clarifies that reimbursement for services provided through telehealth shall be equivalent to reimbursement for the same services provided via face-to-face contact between a health care provider and a patient. Requires written disclosure of coverages and benefits associated with telehealth services. Require that telehealth encompasses store and forward technologies, remote monitoring, live consultation, and mobile health. Ensures telehealth is covered when originating in a patient's home and other non-medical environments. Clarifies requirements for physicians and out-of-state physicians to establish a physician-patient relationship via telehealth. Requires that reimbursements for telehealth services apply to all health benefits plans under chapter 87A, HRS. This bill was enrolled to the Governor April 29, 2016.
- SB 2915 Relating to The Uniform Controlled Substances Act would update the Uniform Controlled Substances Act to make it consistent with amendments in federal controlled substances law. Clarifies existing definitions to be consistent with federal controlled substance law; and adds new definitions to allow the use of "delegates" by practitioners and pharmacists to access the electronic prescription accountability system. Clarifies that individuals that conduct reverse distribution with controlled substances must register with the Department of Public Safety and follow appropriate controlled substance statutes and rules. Allows for the posting of updates to Hawaii's drug schedules on the department's website. Requires that all practitioners, except veterinarians, and pharmacies register to utilize the electronic prescription

accountability system when they obtain a controlled substance registration. Authorizes the Department of Public Safety Narcotics Enforcement Division Administrator to allow access to state, county, or federal regulatory agencies to the database when conducting joint regulatory investigations. Deletes the requirement for pseudoephedrine permit for transporting over 3 packages of pseudoephedrine. This bill was enrolled to the Governor May 9, 2016.

6. New Business: a. Matter Related to the American Association of Dental Boards ("AADB")

- Assessment Services Program ("ASP") Volunteers for Advisory Board.

Ms. Matsushima reported the AADB Board of Directors are looking for volunteers interested and supportive of the AADB's Assessment Services Program to serve on its Advisory Board.

- Dental Regulatory Compact

Ms. Matsushima reported AADB is asking if any jurisdictions would be interested in joining the Dental Regulatory Compact similar to what Nursing has established for some time and what Medical and Physical Therapy are currently pursuing.

- AADB Executive Director

Ms. Matsushima reported AADB has a new Executive Director, Jim Tarrent.

- Hawaii Report (April 2016) - Mid-Year Meeting – Report on Attendance

Chair Guevara provided a written report to the Board. Some of the highlights from the meeting are as follows:

- ✓ New Executive Director Jim Tarrent;
- ✓ Website is under renovation;
- ✓ Expanded duties of Dental Hygienist;
- ✓ Dental Hygiene Therapist;
- ✓ License Portability for Dentist;
- ✓ Dental Therapist;
- ✓ Teledentistry;

- ✓ Increase in pediatric care and reduction in adult care;
 - ✓ Female dentist are pursuing more advanced degrees;
and
 - ✓ Average number of employees in dental offices is rising;
- AADA and AADB Annual Meetings

Ms. Matsushima reported AADA Annual Meeting is October 16-17, 2016 and the AADB Annual Meeting is October 18-19, 2016.

b. Matters Related to the Commission on Dental Competency Assessments ("CDCA")

None.

c. Matters Relating to the American Board of Dental Examiners ("ADEX")

Ms. Matsushima reported the Annual Meeting will be August 5-7, 2016 at the Double Tree Rosemont in Illinois.

d. Matters Relating to the Central Regional Dental Testing Service ("CRDTS")

The CRDTS Dental Hygiene results were passed around to the members to review at their perusal.

Ms. Timmerman stated she was an examiner and the exam went very smoothly.

e. Matters Relating to the Western Regional Examining Board ("WREB")

- WREB Board Newsletter

The WREB Board Newsletter was provided to the members.

Ms. Timmerman stated the next WREB Meeting will be June 2016 in Austin, Texas.

f. Matters Relating to the Dental Assisting National Boards, Inc. ("DANB")

The DANB Newsletter was passed around to the members to read at their perusal

g. Ratification of Approved CE Courses:

It was moved by Dr. Ota, seconded by Vice Chair Wada and unanimously carried to ratify the following CE course.

- Diagnosis and Treatment of Airway Issues. Why does it matter and what is your Orthodontist role? (2 CE hours)

h. DOCS Education – Invitation to Board Members to audit courses

The Board Members were again invited to audit courses.

i. Letter from Puerto Rico regarding exams

Chair Guevara reported a letter was received from Puerto Rico stating the following:

"With all due respect, it is not the function of the ADA or ADEA to determine, tell or try to suggest the requirements for licensure of dentistry to the state dental boards. Attempting to do so is specious."

Chair Guevara stated the letter is ultimately asking state boards to make it easier for licensees to transfer their licenses from state to state.

j. Sedation Guidelines

The ADA Sedation Guidelines were passed around to the members to review at their perusal.

7. Correspondence:

d. Letter from Ms. Swisher regarding teeth whitening

The Board reviewed a letter from Ms. Swisher stating the following:

“I own a supply company that distributes self-application teeth whitening products to dealers around the country. I like to reach out first to the dental board prior to selling such products in a state for the first time. Just recently I had a request for self-application teeth whitening kits from a person in Hawaii who wants to sell the self-application kits in her town in Hawaii, just like the rest of my dealers in the other US states. My dealers are required to sign that they will not practice dentistry or perform a “service” by purchasing these kits. We are very strict about that and they must agree to such prior to purchasing. I have spoken with every dental board that we currently sell in and the answer I get across the board is: The dealer may not practice dentistry without a license and may never enter the mouth, diagnose, etc. If the customer is solely responsible for applying all items of the kit, we have no problem, but they may never enter the mouth or perform dentistry. I assume the same holds true in your state?”

After careful consideration and a review of the laws and rules, the Board determined that upon review of section 448-1, Hawaii Revised Statutes, the Board believes that the sale of self-application teeth whitening products, in which the customer is solely responsible for applying all items of the kit, does not constitute the practice of dentistry.

The Board’s interpretation is for informational and explanatory purposes only and is not an official opinion or decision. This interpretation, therefore, should not be viewed as binding on the Board or the Department of Commerce and Consumer Affairs. See HAR § 16-201-90. In the event you desire a formal decision, please review subchapter 4 of Title 16, Chapter 201, HAR, regarding declaratory relief.

e. TB Test Requirements

The Board reviewed an email inquiry asking the following:

“Does Hawaii require dental offices, or any individual positions within a dental office to attain TB (tuberculosis) clearance for licensing or other purpose?”

After careful consideration and a review of the laws and rules, the Board determined that it is not a license requirement to attain a TB clearance.

f. Email from Korean Dental Association

The Board reviewed an email inquiry asking the following questions:

1. *In your US territory state, is it possible for general dentist to do facial cosmetic Botox injections including forehead or glabella area?*
2. *If "YES" to the above #1 question, is (are) there requirement(s) to be an eligible dentist for facial cosmetic Botox treatment including forehead or glabella area?*
3. *If "NO" to the above #1 question, is (are) there any fine or punishment based on criminal law for illegal Botox treatment by general dentist?*

After careful consideration and a review of Chapter 448, Hawaii Revised Statutes (HRS), it is the Board's understanding that the use of Botox is within the scope of practice of dentistry. Licensed dentists in Hawaii are allowed to utilize Botox specifically for the treatment of TMD/myofascial pain or other conditions affecting the oral cavity and associated structures as specified in §448-1, HRS,. Dental practitioners are advised to receive appropriate training and acquire the necessary knowledge, skills, and expertise to provide this service in a safe and efficacious manner.

The Board's interpretation is for informational and explanatory purposes only and is not an official opinion or decision. This interpretation, therefore, should not be viewed as binding on the Board or the Department of Commerce and Consumer Affairs. See HAR § 16-201-90. In the event you desire a formal decision, please review subchapter 4 of Title 16, Chapter 201, HAR, regarding declaratory relief.

8. Executive Officer's Report on Matters Related to the Board of Dental Examiners:

a. 2015 Renewal Stats and CE Audit

Ms. Matsushima reported out of 1,114 dental hygienist eligible for renewal, 1,006 renewed. Out of 1,540 dentist eligible for renewal, 1,415 renewed.

Out of 35 community service dentist license eligible for renewal, 22 renewed.

Mr. Matsushima reported there will be 6 licensees reported to RICO for failing to comply with the CE audit.

b. DCCA Disciplinary Actions

The Disciplinary Actions report was passed around to the members to review at their perusal. There were no dental actions.

c. Board Meeting Parking Passes

Ms. Matsushima reminded members to make sure their parking passes are completed with the correct date and the time circled, and to also make sure they are displayed properly for parking control to see. If anyone should receive a parking ticket, notify the office immediately.

d. AGD Transcript News

Ms. Matsushima reported the Texas Board of Dentistry lost a suit in Texas recently because groups successfully argued that the board's regulations concerning advertising dental specialties violated their right to free speech. The court ruled that the dentists in Texas, including general dentists, can now advertise as specialists upon appropriate training in the specialties.

e. Important Notice re: NTSB Recommendations on prescribing and dispensing of controlled substances

Ms. Matsushima reported there is an "Important Notice" posted on the Board's website in regards to the NTSB recommendations on prescribing and dispensing of controlled substances.

f. State Ethics Commission – Disclosure of Financial Interests

Ms. Matsushima reported the disclosure of financial interests' statements are due by May 31, 2016. This year is the long form.

g. OSAP 2016 Annual Conference

Ms. Matsushima reported the OSAP 2016 Annual Conference will be held June 2-4, 2016 in San Diego, California.

h. Commission on Dental Accreditation ("CODA") Flyer

The CODA Flyer was passed around to the Board members to review at their perusal.

The following agenda item was moved as the next order of business:

10. Public Comment: Ms. Brucato asked for and was provided with a copy of Chair Guevara AADB Mid-Year Meeting report.

11. Announcements: None.

12. Next Meeting: Monday, July 18, 2016
9:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

13. Adjournment: Chair Guevara adjourned the meeting at 12:11 a.m.

Reviewed and approved by:

Taken and recorded by:

/s/ Sandra Matsushima
Sandra Matsushima
Executive Officer

/s/ Lisa Kalani
Lisa Kalani, Secretary

SM:lk

6/1/16

[] Minutes approved as is.

[XX] Minutes approved with changes; see minutes of 7/18/16.