

BOARD OF ACUPUNCTURE
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lt. Governor, as required by § 92-7(b), Hawaii Revised Statutes (“HRS”).

- Date: Thursday December 1, 2016
- Time: 1:00 p.m.
- Place: Princess Likelike Conference Room
King Kalakaua Building, 3rd Floor
335 Merchant Street
Honolulu, Hawaii 96813
- Members Present: Jayne Tsuchiyama, D.A.O.M, D.Ac., Chairperson
Joni Kroll, Member, D.Ac., Vice-Chairperson
Ellen Roos-Marr, Member
Mike Hashimoto, D.Ac., Member
- Staff Present: Carol Kramer, Executive Officer
Ronni-Ann Bumgarner, Secretary
Rodney J. Tam, Esq., Deputy Attorney General (“DAG”)
- Excused: James Corcoran, Ph.D., Member
- Guests: Shaclyn Lin – Institute of Clinical Acupuncture and Oriental Medicine (“ICAOM”), Student
Kathy Sato – ICAOM, Student
Dr. Wai Low – ICAOM, President
- Call to Order: There being a quorum established, Dr. Tsuchiyama called the meeting to order at 1:05 p.m.
- At 1:06 p.m., DAG Tam arrived.
- Approval of the Minutes: It was moved by Dr. Kroll, seconded by Ms. Roos-Marr, and unanimously carried to approve the Board meeting minutes and Executive Session meeting minutes of October 6, 2016.
- Chair’s Report: None.

Executive Officer's Report: a. 2017 Legislative Representative

Executive Officer Kramer asked for a volunteer to be the delegate representing the Board should testimony need to be presented. Dr. Tsuchiyama volunteered and Dr. Kroll agreed to be the backup.

It was moved by Dr. Kroll, seconded by Dr. Tsuchiyama, and unanimously carried to approve the legislative representatives.

New Business: None.

Applications: a. Ratifications

It was moved by Dr. Hashimoto, seconded by Dr. Kroll, and unanimously carried to ratify the following list of licensee and intern permits that have been issued:

Acupuncturists

ACU 1186 Heidrich, Erin L
ACU 1185 Mason, Samantha-Anne

Interns

387 Betlach, John F
389 Brekke, Laurie R
388 Gil Romero, Sandra G
390 Murao, Evan F J

b. Application for Exam and License

Ann Marie Klafft

Executive Session: At 1:11 p.m., it was moved by Dr. Tsuchiyama, seconded by Dr. Kroll, and unanimously carried to move into executive session pursuant to HRS § 92-5 to consider and evaluate personal information relating to individuals applying for licensure, and to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities, as provided in Chapter 92-5(a)(1) and (4), HRS.

EXECUTIVE SESSION

At 1:15 p.m., it was moved by Dr. Kroll, seconded by Dr. Tsuchiyama, and unanimously carried to move out of executive session.

After some discussion it was moved by Dr. Kroll, seconded by Ms. Roos-Marr, and unanimously carried to approve the application for Ms. Klaf.

Old Business:

a. World Education Services (“WES”) – Evaluation Reports

WES is an international credential evaluation service. WES generated over 200,000 reports last year for various organizations, individuals, boards, and colleges. Accreditation is reported if the institution is regionally accredited in the U.S., or affiliated with an accredited degree granting institution (“mother”). They authenticate documents (same as AACRAO) and will detail any abnormalities in their report.

Executive Officer Kramer researched foreign-schooled Hawaii licensees and appeared no one submitted a WES report.

Dr. Wai Low was asked which credential evaluation service they use at their school. He said he uses both WES and AACRAO. Dr. Low said that WES is a little bit more expensive than AACRAO, but WES reports are more user friendly and AACRAO reports aren’t as clear to understand.

It was moved by Dr. Kroll, seconded by Dr. Tsuchiyama to accept WES as the sole evaluation agency.

At 1:48 p.m., Dr. Tsuchiyama was excused from the meeting. Dr. Kroll took over as Chair Pro Tem.

b. Review Final draft of HAR 16-72, Subchapters 1-5

Subchapter 2

Definitions: agree with revisions

Subchapter 3

Question: Does the board want to set a maximum number of students that the supervisor can be responsible for? Up to school to determine, ACAOM doesn’t require a maximum, California state requires direct supervision at any time, not one on one

Subchapter 4

§16-72-14 (c) (1) Add to last sentence “or according to ACAOM standards, or whichever is greater.”

§ 16-72-14 (c) (2) ... and not less than 350 patients or by ACAOM standards, whichever is greater.

At 2:25 p.m., DAG Tam was excused from the meeting.

c. Proposed Rule Revisions, HAR Title 16, Chap. 72

Subchapter 7

§16-72-46 Renewal: Any additional requirements to the renewal process requires an amendment to the law

§16-72-47 Renewal due date. "...a cashier's check, online payment or a postal money order."

§16-72-48 Failure to renew; forfeiture; restoration. Revise second sentence to: "However, a license which has been forfeited for failure to pay the renewal fee on time may be restored within one year after the date of forfeiture via licensing renewal requirements provided by law when a written application and payment of the restoration fees are provided in the rules (adopted by the director in accordance with chapter 92, HRS) are submitted."

Subchapter 8

§16-72-53 Sanitation practices

2) hands shall be washed with soap and water or minimum 70% alcohol germicide before handling a needle and ~~between~~ before and after treatment of different patients;

3) A piercing needle shall be ~~previously unused and sterilized~~ disposable;

6) delete

7) Prior to its usage on a patient, a reusable instrument or a non-piercing acupuncture needle shall be sterilized in an autoclave according to manufacturer's specifications at a minimum temperature of 250F (or 121 C) for not less than thirty minutes at fifteen pounds of pressure per square inch or by a disinfectant agent;

By consensus of the Board, they will review and discuss Subchapters 9 – 11 at its next meeting and will revisit the final draft of HAR Title 16, Chapter 72, Subchapters 1 – 6.

Open Forum: None.

Next Meeting: Thursday, February 2, 2017
1:00 p.m.
Princess Likelike Conference Room
King Kalakaua Building, 3rd Floor
Honolulu, Hawaii 96813

Adjournment: Dr. Kroll adjourned the meeting at 2:55 p.m.

Taken and recorded by:

/s/ Ronni-Ann Bumgarner

Ronni-Ann Bumgarner, Secretary

Reviewed and approved by:

/s/ Carol Kramer

Carol Kramer, Executive Officer

CK:rb
12/30/16

- Minutes approved as is.
 Minutes approved with changes. See Minutes of _____.