

# PRINCIPAL AND ADDITIONAL RME DESIGNATION

Access this form via website at: [hawaii.gov/dcca/pvl](http://hawaii.gov/dcca/pvl)

## For Pest Control Entities, Principal, and Additional Responsible Managing Employees

This form is being sent for you to acknowledge the relationship of the pest control entity and the "**principal or additional responsible managing employee**" of the pest control entity.

The "**principal RME**" is one who is principally employed by the pest control entity and through which the pest control business license is maintained.

A "**principal RME**" is required by law to assume the direct management of the pest control entity he is employed by and will be held equally responsible, along with the licensed entity, for any violation of the pest control license law or any of the Board's rules. A pest control entity may employ more than one principal provided the entity designates a principal RME. Other responsible managing employees employed but not designated by the contracting entity as the principal RME shall be referred to as additional RMES and shall be responsible for all activities relating to the clarifications held by the additional RME. Your attention is directed to §16-94-25 of the rules of the Pest Control Board. To obtain a copy of the laws and rules relating to Pest Control Operators, send a written request to: *Pest Control Board, COMMERCE AND CONSUMER AFFAIRS, P.O. BOX 3469, Honolulu, HI 96801.*

Failure of the "**principal RME**" to assume direct management of the pest control business of the firm he is employed by is a violation of the Pest Control license law for which the licenses of both the entity and the "**principal RME**" can be suspended or revoked.

Name of Entity: \_\_\_\_\_ License No.: PCO - \_\_\_\_\_  
(Print or Type) (if applicable)

Check One:

- Designating a Principal RME who will be receiving a license
- Designating an additional RME who will be receiving a license
- Designating a new Principal RME who holds a license License No. of Principal RME: \_\_\_\_\_
- Designating a new additional RME who holds a license License No. of additional RME: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Partner, Officer of a Corporation, Manager or Member of LLC of Pest Control Entity

Date: \_\_\_\_\_ Signature of Principal or additional RME

Mail **original** completed form to:

*Pest Control Board  
DCCA, PVL Licensing Branch  
P.O. Box 3469  
Honolulu, HI 96801*

OR

Deliver to office location at:

*335 Merchant Street, Room 301  
Honolulu, HI 96813  
Phone No. (808) 586-3000*

This material can be made available for individuals with special needs. Please call the Licensing Branch Manager at (808) 586-3000 to submit your request.