REACTIVATION APPLICATION

Legal Name: (First, Middle, Last **OR** Name of Corporation, Partnership, JV, LLC, LLP)		FOR OFFICE USE ONLY	☐ BP Address ☐ Lic. Status/Address ☐ History ☐ Employment ☐ Class Status ☐ Insurance Status
Name on Record:			Initials/Date:
Residence or Business Address: (Include Apt. No., City, State & Zip Code)			
Mailing Address: (ONLY if different from above)			
Phone No.: (Days)	Social Security No. (Individuals only)		
License No.:	Inactive Since:		**TOTAL AMOUNT DUE . . . . . $** _____

GENERAL INSTRUCTIONS (Access this form via website at: **cca.hawaii.gov/pvl**)

1. *Complete on-line fillable application OR print **LEGIBLY**. Check your license type on page 2. Answer ALL questions and sign application. Incomplete applications will not be accepted. Name changed? Attach a copy of your name change document.*

2. *The "Information on Requirements for Reactivation" list the individual license requirements alphabetically by license type. Find your license type for fee and other requirements. All required documents must be **ATTACHED** to this application.*

3. *Make check payable to: COMMERCE AND CONSUMER AFFAIRS. (check must be in U.S. dollars and be from a U.S. financial institution.)*

   Note: *A $25 service charge shall be assessed for payments that are dishonored for any reason.*
   Returned payments are considered NON-RECEIPT of your fee and application, and the inactive effective date is voided.

4. *Mail all items to:*

   PVL Licensing Branch
   Commerce & Consumer Affairs
   P.O. Box 3469
   Honolulu, HI 96801

   OR

   Deliver to office location at:

   335 Merchant Street, Room 301
   Honolulu, HI 96813

   Phone No.: (808) 586-3000

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Ren . . . . . _____ . . . $ _____
CRF . . . . . _____ . . . $ _____
REAC . . . . . RCT . . . . . $12/$36/$60
Service Charge. . . . . BCF $25

Print Name of Applicant: _____ Date: _____

Check your license type:

- ☐ ACTIVITY DESK
- ☐ ATHLETIC TRAINER
- ☐ BARBER
- ☐ BARBER SHOP
- ☐ BEAUTY INSTRUCTOR
- ☐ BEAUTY OPERATOR
- ☐ BEAUTY SCHOOL
- ☐ BEAUTY SHOP
- ☐ BEHAVIOR ANALYST
- ☐ CERTIFIED GENERAL APPRAISER
- ☐ CERTIFIED RESIDENTIAL APPRAISER
- ☐ CHIROPRACTOR
- ☐ DENTIST
- ☐ DENTAL HYGIENIST
- ☐ DISPENSING OPTICIAN
- ☐ ELECTROLOGIST
- ☐ EMPLOYMENT AGENCY
- ☐ EMPLOYMENT AGENCY PRINCIPAL
- ☐ HEARING AID DEALER & FITTER
- ☐ JOURNEYWORKER ELECTRICIAN
- ☐ JOURNEYWORKER INDUSTRIAL ELECTRICIAN
- ☐ JOURNEYWORKER PLUMBER
- ☐ JOURNEYWORKER SPECIALTY ELECTRICIAN
- ☐ LICENSED BACHELOR SOCIAL WORKER
- ☐ LICENSED SOCIAL WORKER
- ☐ MAINTENANCE ELECTRICIAN
- ☐ MARRIAGE & FAMILY THERAPIST
- ☐ MASSAGE THERAPIST
- ☐ MASSAGE ESTABLISHMENT
- ☐ MASTER PLUMBER
- ☐ MENTAL HEALTH COUNSELOR
- ☐ NURSING HOME ADMINISTRATOR
- ☐ OCCUPATIONAL THERAPIST
- ☐ PHARMACIST
- ☐ PHARMACY
- ☐ PHARMACY - MISCELLANEOUS PERMIT
- ☐ PHARMACY - WHOLESALE DISTRIBUTOR
- ☐ PHYSICAL THERAPIST
- ☐ PHYSICAL THERAPIST ASSISTANT
- ☐ PSYCHOLOGIST
- ☐ RESPIRATORY THERAPIST
- ☐ STATE LICENSED REAL ESTATE APPRAISER
- ☐ SUPERVISING ELECTRICIAN
- ☐ SUPERVISING INDUSTRIAL ELECTRICIAN
- ☐ SUPERVISING SPECIALTY ELECTRICIAN
- ☐ TRAVEL AGENCY
- ☐ VETERINARIAN

For Reactivation of Contractor, Nursing, Pest Control, and Private Detective/Guard - See separate application. For Real Estate - See Change Form.

Check answers and give details when required:

1. Since the date that your Hawaii license, certificate or registration was placed on inactive status, have you been convicted of a crime in any jurisdiction that has not been annulled or expunged? ..... ☐ Yes ☐ No
2. Since the date that your Hawaii license, certificate or registration was placed on inactive status, has any license, certificate or registration been suspended, revoked, or otherwise subject to disciplinary action in this state or any state? ..... ☐ Yes ☐ No
3. Are there any disciplinary actions pending against you? ..... ☐ Yes ☐ No

If any answer is "Yes", provide information on date, place, and type of disciplinary action or conviction on a separate sheet and <u>attach</u> board's final order or court documentation on the violation of each conviction and fulfillment of conditions of each sentence.

I hereby certify that the answers, statements, and representations made on this application and the documents attached are true and correct. I understand that any misrepresentation is grounds for refusal or subsequent revocation or license and is a misdemeanor (Section 710-1017, and 436B-19 Hawaii Revised Statutes).

_____ _____
Signature of Applicant/Officer/Partner/Manager/Member Date

_____
Print Name

_____
Title

(CONTINUED ON PAGE 3)

Print Name of Applicant: _____ Date: _____

Release of Information to Third Party:

To assist me in the licensing process, I authorize DCCA's staff to release any and all information regarding my application (including, but not limited to application status) to the following third party:

Name of Individual who is assisting you: _____

Name of Organization: _____

Address of Organization: _____

_____

_____

_____ _____

Signature of Applicant Date

This material can be made available for individuals with special needs. Please call the Licensing Branch Manager at (808) 586-3000 to submit your request.

INFORMATION ON REQUIREMENTS FOR REACTIVATION

Access this form via website at: **cca.hawaii.gov/pvl**

BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
ACTIVITY DESK	436B-13.3 Rule 16-53-8		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit original letter as evidence of current Client Trust Account, bond or irrevocable Line of Credit; >If entity: "Certificate of Good Standing" from the DCCA Business Registration Division (BREG);
- Reactivation - paid "Inactive" Renewal		$24 Renewal + $86 CRF + $36 REAC = $146	>Statement that there have been no changes in the information provided upon issuance of the original license.
ATHLETIC TRAINER	436B-13.3		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$120 Renewal + $105 CRF + $12 Reactivation fee = $237	None
BARBER	436B-13.3 Rule 16-53-13		
- Barber			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$36 Renewal + $86 CRF + $12 REAC = $134	None
- Barber Shop			
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit current DOH sanitation clearance; >Operator-in-charge and all other operators must have current license; >If entity: "Certificate of Good Standing" from BREG;
- Reactivation - paid "Inactive" Renewal		$72 Renewal + $86 CRF + $36 REAC = $194	>Statement that there have been no changes in the information provided upon issuance of the original license.
BEHAVIOR ANALYST			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$120 Renewal + $100 CRF + $50 Special assessment = $270	None
CHIROPRACTOR	436B-13.3 442-11		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$184 Renewal + $134 CRF + $36 REAC = $354	>Submit continuing education completion certificates for 20 hrs. >Arrange to have verification of licensure sent directly to the Board of Chiropractic Examiners. To do this, contact the jurisdiction that you are licensed in.
CONTRACTOR	436B-13.3		Contact our office for separate forms.

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BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
COSMETOLOGY	436B-13.3 Rule 16-53-14		
- Cosmetologist, hairdresser, esthetician, nail technician			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$36 Renewal + $86 CRF + $12 REAC = $134	None
- Instructor			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	>Current and active beauty operator license
- Reactivation - paid "Inactive" Renewal		$36 Renewal + $86 CRF + $12 REAC = $134	>Current and active beauty operator license
- Shop			
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit current DOH sanitation clearance; >Operator-in-charge and all other operators-in-charge must have current license; >If entity: "Certificate of Good Standing" from BREG; >Statement that there have been no changes in the information provided upon issuance of the original license.
- Reactivation - paid "Inactive" Renewal		$60 Renewal + $86 CRF + $36 REAC = $182	>Same as above.
- School			
- Reactivation - paid "Active" Renewal		$60 Reactivation fee	>Submit current DOH sanitation clearance; statement that there has been no changes to any one of the following: the County fire inspection report, County building or planning inspection report or certificate of occupancy, floor plan, curriculum, financial status/references, licensed instructors employed, school catalog, advertising, equipment and appliances, training/experience verification of principal, student contract and kit; >If entity: "Certificate of Good Standing" from BREG; >Statement that there have been no changes in the information provided upon issuance of the original license.
- Reactivation - paid "Inactive" Renewal		$430 Renewal + $86 CRF + $60 REAC = $576	>Same as above.
DENTIST	436B-13.3 Rule 16-53-19		
- Reactivation - paid "Active" Renewal		$60 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $86 CRF + $60 REAC = $268	Satisfy all continuing education requirements
DENTAL HYGIENIST	436B-13.3 Rule 16-53-18		
- Reactivation - paid "Active" Renewal		$60 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$48 Renewal + $86 CRF + $60 REAC = $194	Satisfy all continuing education requirements

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BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
DISPENSING OPTICIAN	436B-13.3 Rule 16-53-19.5		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $86 CRF + $12 REAC = $220	None
ELECTRICIANS	436B-13.3 Rule 16-53-20		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$147 Renewal + $129 CRF + $36 REAC = $312	>Submit Certificate of Completion of HCC's course on the 2008 updates to the Nat'l Electrical Code (NEC) or submit proof of passing an examination on the 2008 updates to NEC administered by Prometric.
ELECTROLOGIST	436B-13.3 Rule 16-53-20.1		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$60 Renewal + $86 CRF + $12 REAC = $158	None
EMPLOYMENT AGENCY	436B-13.3 Rule 16-53-16.5		
- Agency/Branch			
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit evidence of bond in force only if "applicant-paid fee" or "combination" agency; >Statement that there have been no changes to the employment contract agreement, schedule of placement fees, employment records, and suitability of premises since the license was originally issued. >Submit a letter indicating who will be the principal of the agency.
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $86 CRF + $36 REAC = $244	>Same as above.
- Principal			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	>Submit a letter from employment agency who will be hiring you.
- Reactivation - paid "Inactive" Renewal		$60 Renewal + $86 CRF + $12 REAC = $158	>Same as above.
HEARING AID DEALER	436B-13.3 Rule 16-53-22		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $134 CRF + $12 REAC = $268	None
MARRIAGE & FAMILY THERAPISTS	436B-13.3 Rule 16-53-22.5		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$183 Renewal + $129 CRF + $12 REAC = $324	None

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BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
MASSAGE **- Therapist** - Reactivation - paid "Active" Renewal - Reactivation - paid "Inactive" Renewal **- Establishment** - Reactivation - paid "Active" Renewal - Reactivation - paid "Inactive" Renewal	436B-13.3 Rule 16-53-23	 $12 Reactivation fee $60 Renewal + $86 CRF + $12 REAC = $158 $36 Reactivation fee $60 Renewal + $86 CRF + $36 REAC = $182	 None None >Submit current DOH sanitation clearance; >Submit name of designated MAT who must be currently licensed and all persons connected with the establishment in the capacity as a massage therapist who are currently licensed; >If entity: "Certificate of Good Standing" from BREG; >A statement that there have been no changes to the information provided upon issuance of the original license; >Requires Board approval. >Same as above.
MEDICAL	436B-13.3		Contact our office for separate forms.
MENTAL HEALTH COUNSELOR - Reactivation - paid "Active" Renewal - Reactivation - paid "Inactive" Renewal	436B-13.3	 $12 Reactivation fee $153 Renewal + $129 CRF + $12 REAC = $294	 None None
NATUROPATHY	436B-13.3 Rule 16-53-26		Contact our office for separate forms.
NURSING	436B-13.3		Contact our office for separate forms.
NURSING HOME ADMINISTRATOR - Reactivation - paid "Active" Renewal - Reactivation - paid "Inactive" Renewal	436B-13.3 Rule 16-53-28	 $12 Reactivation fee $122 Renewal + $86 CRF + $12 REAC = $220	 None None
OCCUPATIONAL THERAPIST - Reactivation - paid "Active" Renewal - Reactivation - paid "Inactive" Renewal	436B-13.3 Rule 16-53-29.5	 $12 Reactivation fee $60 Renewal + $86 CRF + $12 REAC = $158	 >Submit statement with either your employer's name and business address <u>or</u> state that you are not currently working as an occupational therapist. >Same as above.

(CONTINUED ON PAGE 5)

BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
PEST CONTROL	436B-13.3		Contact our office for separate forms.
PHARMACY **- Pharmacist**	436B-13.3 Rule 16-53-33		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$86 Renewal + $86 CRF + $36 REAC = $208	>Submit evidence licensee has completed the required CE hrs for the prior licensing biennium. The Board may also require additional items to verify ones competency; >Requires Board approval.
- Pharmacy			
- Reactivation - paid "Active" Renewal		$60 Reactivation fee	>Submit new photos and floor plan of pharmacy; >Description of security system, the self-inspection report **or** statement completed by licensee verifying that nothing in pharmacy has changed since originally licensed; >Submit name of pharmacist-in-charge and all pharmacists who must be currently licensed; >If entity: "Certificate of Good Standing" from BREG; >Requires Board approval.
- Reactivation - paid "Inactive" Renewal		$184 Renewal + $86 CRF + $60 REAC = $330	>Same as above.
- Misc. Permit			
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit evidence entity holds a current pharmacy license/permit from its state of domicile; >Pharmacist-in-charge and all pharmacists filling prescriptions are currently licensed in the same domicile; >Statement that there have been no changes in the information provided upon issuance of the original permit; >Requires Board approval.
-Reactivation - paid "Inactive" Renewal		$184 Renewal + $86 CRF + $36 REAC = $306	>Same as above.
- Wholesale Prescription Drug Distributor			
-Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit current DOH inspection report. >Statement that there have been no changes in the information provided upon issuance of the original license; >Requires Board approval.
-Reactivation - paid "Inactive" Renewal		$184 Renewal + $86 CRF + $36 REAC = $306	>Same as above.

(CONTINUED ON PAGE 6)

BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
PHYSICAL THERAPIST	436B-13.3 Rule 16-53-33.5		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $86 CRF + $12 REAC = $220	None
PHYSICAL THERAPIST ASSISTANT	436B-13.3 Rule 16-53-33.5		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $86 CRF + $12 REAC = $220	None
PLUMBERS	436B-13.3 Rule 16-53-20		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$147 Renewal + $129 CRF + $36 REAC = $312	>Submit Certificate of Completion of HCC's course on the 2006 updates to the Uniform Plumbing Code (UPC) or submit proof of passing an examination on the 2006 updates to UPC administered by Prometric.
PRIVATE DETECTIVE & GUARDS **- Guard or Detective**	436B-10 & 13.3 Rule 16-53-34		Contact our office for separate forms.
PSYCHOLOGIST	436B-13.3 Rule 16-98-21		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	>Requires Board approval.
- Reactivation - paid "Inactive" Renewal		$122 Renewal + $134 CRF + $12 REAC = $268	>Same as above.
REAL ESTATE APPRAISERS	436B-13.3		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$60 Renewal + $80 Registry fee + $86 CRF + $36 REAC = $262	>14 hours of CE for every year inactive.
RESPIRATORY THERAPIST	436B-13.3		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$120 Renewal + $105 CRF + $12 REAC = $237	None
SOCIAL WORKER **- License Bachelor Social Worker**	436B-13.3 Rule 16-53-39.6		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$48 Renewal + $129 CRF + $12 REAC = $189	None
- Licensed Social Worker			
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$93 Renewal + $129 CRF + $12 REAC = $234	None

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BOARD & LICENSE TYPE	LEGAL REFERENCE	FEE (CRF = Compliance Resolution Fund REAC = Reactivation Fee)	OTHER REQUIREMENT
	DCCA Rule 16-53		
TRAVEL AGENCY	436B-13.3 Rule 16-53-40.5		
- Reactivation - paid "Active" Renewal		$36 Reactivation fee	>Submit original letter as evidence of current Client Trust Account; >If entity: "Certificate of Good Standing" from BREG; >Statement that there have been no changes in the information provided upon issuance of the original license.
- Reactivation - paid "Inactive" Renewal		$24 Renewal + $86 CRF + $36 REAC = $146	>Same as above.
VETERINARIAN	436B-13.3 Rule 16-53-41		
- Reactivation - paid "Active" Renewal		$12 Reactivation fee	None
- Reactivation - paid "Inactive" Renewal		$246 Renewal + $86 CRF + $12 REAC = $344	None

Print Form

This material can be made available for individuals with special needs. Please call the Licensing Branch Manager at (808) 586-3000 to submit your request.