

BOARD OF NURSING
Education Committee
Professional & Vocational Licensing Division
Department of Commerce & Consumer Affairs
State of Hawaii

MINUTES OF EDUCATION COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, January 5, 2017

Time: Immediately following the Board of Nursing Meeting

Place: Queen Liliuokalani Conference Room
King Kalakaua Building, First Floor
335 Merchant Street
Honolulu, Hawaii 96813

Members Present: Glenda Tali, MS, APRN, Committee Chair
Loraine Fleming, DNP, APRN
Tammie Napoleon, APRN, DNP
Katharyn Daub, MS, RN

Staff Present: Lee Ann Teshima, Executive Officer ("EO")
Shari Wong, Deputy Attorney General ("DAG")
Lisa Kalani, Secretary

Guests: Joanna Smith, Student, UH Hilo

Call to Order: The Committee Chair called the meeting to order at 11:34 a.m.

Additions to the
Agenda/Additional
Distribution: None.

Approval of
the Minutes: The Committee Chair called for a motion of the November 3, 2016 meeting minutes.

There being no amendments, upon a motion by Dr. Fleming, seconded by Ms. Napoleon it was voted on and unanimously carried to approve the November 3, 2016 minutes as circulated.

Hawaii Nursing
Programs:

Comparison of Curriculum Information for Hawaii Nursing Programs

The Committee Chair stated she provided the EO with the latest comparison.

The EO asked if Kapiolani Community College has a med-surg course?

The Committee Chair stated they have an integrated curriculum, where it is all mixed in, there is no definite med-surg course.

Ms. Napoleon stated it's called "Hawaii State Nursing Consortium". There is no definite course, but they do have med-surg.

The EO stated we need to know exactly how many hours because we are telling foreign educated applicants that they need 45 hours. So they need to break it down. No information was received from Hawaii Community College and UH Maui College?

The Committee Chair replied no.

The EO stated she will contact HCC and UH Maui. The integrated schools have to provide a break-down of hours.

Ms. Napoleon stated they should all be similar if they are part of the consortium.

The Committee Chair stated Kauai Community, UH Manoa and UH Maui are part of the consortium.

The EO stated UH Hilo and Kauai Community College clinicals are different for the psych-mental health.

Ms. Napoleon stated that's because UH Hilo is not part of the consortium.

Further discussion was deferred.

Annual Reports for Hawaii Nursing Programs

The Committee reviewed Annual Reports for the following:

- UH@Manoa/GEPN

The Committee Chair stated faculty applications and transcripts still need to be submitted.

The Committee deferred making a recommendation.

- UH@Hilo

Dr. Fleming stated their retention rate needs to be clarified. She could not determine the retention rate because the current year student body is larger than last year's student body.

The Committee deferred making a recommendation.

- Hawaii Pacific University

Ms. Daub stated transcripts need to be submitted for the faculty applications and the faculty application for Mr. John Breshneider does not indicate he has an MSN, only a BSN. An MSN is required to teach BSN courses.

The Committee deferred making a recommendation.

- University of Phoenix

Ms. Napoleon stated the breakdown of their clinical and laboratory hours, and credits for the program still needs to be provided.

The Committee deferred making a recommendation

- Chaminade

Dr. Fleming stated they need to clarify how they determined their retention rate; clarify their lab and clinical credits; clarify their high number of simulation hours; clarify Professor with associate's degree; and clarify their 1 – 16 ratio in labs.

The Committee deferred making a recommendation.

- Hawaii CC (RN & PN)

The Committee by consensus recommends approval of the Annual Report.

- Kauai CC (RN & PN)

Ms. Daub stated they were asked to specify if high fidelity electronic simulation was substituting for lab hours. Their response was "yes, times very per course". They need to be more specific about what courses and how many simulation hours are substituting for clinical hours.

The Committee deferred making a recommendation.

- UH Maui College (RN & PN)

The Committee Chair stated she will have to review it further.

The Committee deferred making a recommendation.

The EO asked the DAG if the Board does not approve the annual report, is the program not approved?

The DAG stated they would be entitled to a hearing.

The EO stated she would like to post on the Board's webpage the programs that have been approved and the ones that are still pending.

The DAG stated you could do that.

Dr. Fleming stated we should also send a letter to the program, the Dean of the school as well as the accrediting agency should be cc'd on the letter letting them know that since the program has not submitted the required documentation or information for the annual report, the Board is unable to approve them at this time.

The EO asked if your laws and rules allow you to un-approve the program if you do not approve the annual report?

Dr. Fleming stated the rules say the Board may extend the deadline if the institution is unable to timely submit the report for reasons satisfactory to the Board. The Board shall approve reports for approval or continued approval of nursing education programs only when the Board is in a formal meeting. It goes on to say that we can issue the time frame in which corrective measures must be completed and failure to timely correct deficiencies to the satisfaction of the Board may result in the withdrawal or suspension of approval after a hearing.

The EO stated she'll send a letter to the programs letting them know they have to respond in time for the next Committee meeting. She will post online the ones that have received continued approval based on the annual report, and those who are still pending approval.

Dr. Fleming suggested citing the rules in the letter.

University of Phoenix - The Committee Chair recused herself from the following:

Cease Enrollment of LPN-to-BSN Program

Dr. Fleming, Ms. Daub and Ms. Napoleon reviewed an email indicating University of Phoenix's intent to cease enrollment in its LPN to BSN program track. All currently signed enrollment agreements will be honored and all current students in the program will be permitted to move forward in the program without any delay as long as all program requirements are met. UOP's last group of students will reach the second level of candidacy in May of 2017. The anticipated graduation date for the final LPN to BSN group is October 1, 2019.

Dr. Fleming, Ms. Daub and Ms. Napoleon agreed to acknowledge the email notification.

New Program Director for Hawaii Campus

Dr. Fleming, Ms. Daub and Ms. Napoleon reviewed an email indicating a new interim Hawaii College Campus Chair, David J. Dunham.

The EO indicated a transcript is required.

Dr. Fleming, Ms. Daub and Ms. Napoleon agreed to defer recommending approval until transcripts for Mr. Dunham are submitted.

Correspondence:

**Hawaii Post-Secondary Education Authorization Program (HPEAP),
December 2016 Newsletter**

The Committee reviewed a newsletter from Hawaii Post-Secondary Education Authorization Program (HPEAP). Some articles of interest were:

- Heald School Closure;
- Argosy Loan Forgiveness;
- ITT Closure;
- State Authorization Reciprocity Agreement;
- SARA States & Institutions; and
- About HPEAP

National Council for State Authorization Reciprocity Agreements (SARA)

- Report on NCSBN Education Committee Call on January 4, 2017

The EO reported the reciprocity agreements applies to any kind of program not just nursing, but NCSBN wanted to share information on SARA and see what kind of concerns the boards of nursing had. One thing that was brought up was distance learning and doing clinicals. So for example if a student comes to Hawaii or if a Hawaii program sends a student to another state, who

is responsible for the student being placed in a facility and they do something wrong.

Dr. Fleming stated the school is responsible. There would be an agreement between the school and the facility.

Ms. Napoleon stated the student would have to purchase malpractice insurance.

The EO stated she will report further on the call at the next meeting.

➤ University of South Carolina – Institutional Participant in the SARA Initiative

SARA welcomed the University of South Carolina – Columbia as an institutional participant in the SARA initiative.

Continuing
Competency:

Joanna Smith – Potential Challenges with Monitoring Mandatory Continuing Education – Possible Solutions

Ms. Smith stated based on some of the discussion earlier today at the Board meeting it looks like she will be modifying the list that she previously provided. She will exclude the BLS/ACLS from the list, and she will also develop it non-chart form. She will try to define what will be recognized as the nationally recognized accredited bodies, which would include ANCC, ACME and ACPE. Also, approved residency programs can be utilized that have already been accredited by national organizations as well as any other coursework that would fall under private vendors as long as the course material has already been approved by nationally recognized accrediting bodies. She will update all that information and have it ready by the next meeting.

Applications:

Nohemi Morales

The EO stated the school she was attending in Florida closed before she could get her degree.

Upon a motion by Ms. Napoleon, seconded by Ms. Daub it was voted on and unanimously carried to defer the application of Ms. Morales pursuant to the nursing education requirements of Hawaii Revised Statutes §457-7(f)(1), Hawaii Administrative Rules §16-89-8.

Next Meeting: Thursday, March 2, 2017
Immediately following the Board of Nursing Meeting
Queen Liliuokalani Conference Room
King Kalakaua Building, 1st Floor
Honolulu, Hawaii 96813

Adjournment: There being no further discussion the meeting was adjourned at 12:16 p.m.

Reviewed and Approved by:

Taken by:

/s/ Lee Ann Teshima
Lee Ann Teshima
Executive Officer

/s/ Lisa Kalani
Lisa Kalani
Secretary

LAT:lk

1/6/17

[X] Minutes approved as is.
[] Minutes approved with changes; see minutes of _____.