

**BOARD OF NURSING**  
**Education Committee**  
Professional & Vocational Licensing Division  
Department of Commerce & Consumer Affairs  
State of Hawaii

MINUTES OF EDUCATION COMMITTEE MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor as required by section 92-7(b), Hawaii Revised Statutes.

Date: Thursday, November 3, 2016

Time: Immediately following the Board of Nursing Meeting

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, First Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Members Present: Glenda Tali, MS, APRN, Committee Chair  
Loraine Fleming, DNP, APRN  
Tammie Napoleon, APRN, DNP  
Katharyn Daub, MS, RN

Staff Present: Lee Ann Teshima, Executive Officer ("EO")  
Shari Wong, Deputy Attorney General ("DAG")  
Lisa Kalani, Secretary

Guests: Joanna Smith, Student  
Laura Reichhardt, Hawaii State Center for Nursing

Call to Order: The Committee Chair called the meeting to order at 11:23 a.m.

Additions to the  
Agenda/Additional  
Distribution: None.

Approval of  
the Minutes: The Committee Chair called for a motion of the September 1, 2016 meeting minutes.

Ms. Napoleon stated on page one, Additions to the Agenda, regarding agenda item 4.c. ii. Kauai Community College – Appointment of Sharon M Ehlers, Nursing Program Director. Ms. Ehlers is not the Nursing Program Director but is Nursing Faculty, and also on page two under New Faculty Administrator.

There being no further discussion, upon a motion by Dr. Fleming, seconded by Ms. Napoleon it was voted on and unanimously carried to approve the September 1, 2016 minutes as amended.

Hawaii Nursing  
Programs:

**Curriculum Information for Hawaii Nursing Programs**

The Committee Chair stated she went through the different Hawaii nursing programs curriculum to come up with a minimum requirement for clinical hours and came up with a comparison chart.

Dr. Fleming stated at the NCSBN Regulation 2020 Meeting, they talked about coming up with consistent minimum standards across the board.

Ms. Napoleon stated they also talked about that at the NCSBN International Nursing Regulation Meeting.

Dr. Fleming stated what we could do as a state is present a minimum.

A copy of the comparison chart prepared by the Committee Chair was provided to the members for their review and recommendation of minimum hours to be discussed at the next meeting.

**Annual Reports for Hawaii Nursing Programs**

The Committee reviewed Annual Reports for the following:

- UH@Manoa/GEPN  
The Committee deferred making a recommendation until faculty applications with transcripts are submitted for approval.
- UH@Hilo  
Annual Report is still under review.
- Hawaii Pacific University  
Annual Report is still under review.
- University of Phoenix  
The Committee deferred making a recommendation until a breakdown of the clinical and laboratory hours, and credits for the program are provided.

- Chaminade  
Annual report is still under review.
- Kapiolani CC (RN & PN)  
The Committee by consensus recommends approval of the Annual Report.
- Hawaii CC (RN & PN)  
Annual Report is still under review.
- Kauai CC (RN & PN)  
Annual Report is still under review.
- UH Maui College (RN & PN)  
Annual Report is still under review.
- Argosy  
The Committee by consensus recommends approval of the Annual Report.

The EO asked the Committee members reviewing specific Annual Reports to email her any deficiencies so she can inform the school(s). If the school(s) do not respond to the first letter, a second letter will be sent and the Dean of the school as well as the accrediting agency will be cc'd on the second letter.

### **New Faculty**

Ms. Napoleon recused herself from the following:

- Kauai Community College – Robert Fox

Upon a motion by Dr. Fleming seconded by Ms. Daub it was voted on and unanimously carried with Ms. Napoleon recusing herself, to recommend approval of the new faculty Robert Fox.

Correspondence: None.

Old Business:

**Review/Discussion**

The Committee deferred discussion on the following.

- ✓ Subchapter 6 – EO
- ✓ Subchapter 7 – EO
- ✓ Subchapter 8 – Dr. Fleming (APRN), the Chair (RN) and Ms. Daub (LPN)
- ✓ Subchapter 9 – EO

**Amendments to HAR Chapter 89**

The EO stated any of the following that can be amended in HAR Chapter 89 she is working on putting into the draft.

- Distance/Online Prelicensure Nursing Programs -  
The Committee will use draft provided at the January 8, 2015 meeting as a reference;
- Temporary License of MEPN Students -  
May require a law and/or rule amendment to issue only a temporary license to MEPN students;
- National Accreditation and/or Board Approved Nursing Programs;
- Foreign Educated – English Proficiency – MELAB Examination –  
Consideration for Waiver of English Proficiency Exam if Foreign Nursing Program was Taught in English;
- Limiting the Number of Times Exam Candidate Allowed to Take NCLEX-  
In proposed rule revisions; in proposed rule revisions;
- Annual Pass Rate: 90% of National Pass Rate (NPR) vs. No Percentage of NPR;
- Probation of Hawaii Nursing Programs for Non-Compliance of Nursing Laws/Rules and/or Pass Rate Below National Standards; and
- Ratios – Ratio allowed for direct supervision of students.

**Newsletter for Hawaii Nursing Schools/Programs**

The Committee deferred discussion on this topic.

**Credentialing Organizations – Criteria for Approval/Acceptance of Credentials Evaluation**

The Committee deferred discussion on this topic.

**National Council for State Authorization Reciprocity Agreements (SARA)**

The EO asked for volunteers to work on researching SARA.

Dr. Fleming and Ms. Daub volunteered to do research on SARA.

Continuing  
Competency:

**Joanna Smith – Potential Challenges with Monitoring Mandatory Continuing Education – Possible Solutions**

The EO stated she did provide the Board of Nursing with a copy of Ms. Smith's report. With all this information Ms. Smith provided it will make it easier to come out with a list. The EO wants to have something available to show the Board at its December meeting.

Dr. Fleming asked, once we have an approved list, will we then post it on the Board's webpage?

The EO replied yes. However, she does not want to put too much information on the webpage all at once, so she will start by disseminating the information to employers. She is afraid that if she puts too much information out now about continued competency, licensees will mistakenly think this is for the June 30, 2017 renewal.

Ms. Reichhardt suggested creating a slogan for the 2019 renewal, so licensees will know and understand that this is effective starting July 1, 2017 and due by June 30, 2019. Ms. Reichhardt asked if the information provided by Ms. Smith is only on continuing education ("CE") or does it provide information on all the learning activity options?

The EO stated there is information other than CE's, but that is something the Board will have to look at on a case by case basis. I don't think we could do a list of approved agencies for other than CE's.

Ms. Reichhardt stated she has some information from HSCFN's partners that she would like to provide also.

The EO stated she would gladly take that information and see if she can incorporate it. A question was asked if ACLS or PALS/BLS courses would be acceptable towards CE's.

Ms. Napoleon stated completing those courses is part of your job.

The EO stated she is not sure if those would count then.

Ms. Napoleon asked what if you became a BLS instructor?

Dr. Fleming stated that may not be a part of your job, being an instructor, but what if you are faculty? Does being faculty make you exempt from doing CE's?

Ms. Reichhardt stated just being a faculty member would not qualify, but if there is that item that says “updating curriculum” or “developing new curriculum”, then maybe.

Dr. Fleming stated that is something that would have to be reviewed by the Board.

The EO stated she does not want the Board reviewing individual courses. The Board can come up with criteria that has to be met, and that it be through an approved accrediting provider, etc.

Ms. Reichhardt stated it has be development and presentation of a course.

The EO stated the Committee needs to come up with criteria to present to the Board.

**Criteria for Approval/Acceptance of Providers of National Certification**

See discussion under Joanna Smith – Potential Challenges with Monitoring Mandatory Continuing Education – Possible Solutions.

**Criteria for Approval/Acceptance of Providers of Continuing Education**

See discussion under Joanna Smith – Potential Challenges with Monitoring Mandatory Continuing Education – Possible Solutions.

Applications: None.

Next Meeting: Thursday, January 5, 2017  
Immediately following the Board of Nursing Meeting  
Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Adjournment: There being no further discussion the meeting was adjourned at 12:02 a.m.

Reviewed and Approved by:

Taken by:

/s/ Lee Ann Teshima  
Lee Ann Teshima  
Executive Officer

Lisa Kalani  
Lisa Kalani  
Secretary

LAT:lk  
11/17/16

[ X] Minutes approved as is.  
[ ] Minutes approved with changes; see minutes of \_\_\_\_\_.