

**BOARD OF DIRECTORS  
HAWAII HURRICANE RELIEF FUND (“HHRF”)  
MINUTES**

Date: Friday, November 8, 2024

Time: 1:00 p.m. (HST)

In-Person Meeting Location: King Kalakaua Conference Room  
King Kalakaua Building, First Floor  
335 Merchant Street  
Honolulu, HI 96813

Virtual: Zoom Meeting (use link below)  
Join Zoom Meeting <https://dcca-hawaii-gov.zoom.us/j/81073442576?pwd=TI5LuoeKct0Huw3ZRTVRChWmtMGPUI.1>

Meeting ID: 810 7344 2576  
Passcode: 187669

Video Recording: <https://youtu.be/p9EAaagzk2U>

Present: Ed Haik (Chair)  
Michael Nonaka (Vice-Chair) (via Zoom)  
Gordon Ito  
Blair Akiona (via Zoom)  
Leslie Door  
Marie Weite (via Zoom)  
Reina Miyamoto (via Zoom)

I. Roll call, Quorum, Call to Order, Public Notice – HRS § 92-3 Open Meetings

At approximately 1:04 p.m. HST, Chair Haik called the meeting to order. It was noted that the Request for Proposal (“RFP”) was posted in accordance with Sunshine laws.

At 1:05 p.m. HST, Commissioner Ito moved to enter executive session. All members present affirmed at 1:05 p.m. HST.

II. Executive Session

*The HHRF may convene an executive session pursuant to Hawaii Revised Statutes section 92-5(a)(4) to consult with the HHRF’s attorney on questions and issues pertaining to the HHRF’s powers, duties, privileges, immunities, and liabilities.*

Commissioner Ito moved to enter executive session to consult with legal counsel regarding amendments to the draft Request for Proposal (RFP). Ms. Door seconded the motion, and motion was approved by unanimous consent at approximately 1:06 p.m. Chair Haik noted that the executive session was to be attended by Board members and relevant insurance commission staff.

Board exited executive session around 1:38 p.m. Chair Haik reported that the board discussed the draft RFP with legal counsel.

### III. Hire a consultant

#### 1. Permitted Interaction Group – Draft of Request for Proposal (RFP)

##### A. Comments/Questions from Public

Alexis Neu from Guy Carpenter inquired as to whether (1) electronic copies would be permissible in lieu of hardcopies given the short turnaround dates, (2) the proposals will be held in confidence, and (3) there are any further changes in the proposed dates.

Board expressed its intent to amend the RFP and willingness to accept electronic copies. Chair Haik noted that while written submissions will be kept confidential to an extent, the identities of the bidders will be made public. Commissioner Ito stated that while the existing deadlines will remain the same, there will be an addition of a best-and-final offer period from December 4-16, 2024.

##### (a) Discussion and decision on issuance of the RFP

The board discussed amendments to the Draft RFP. Proposed amendments included permitting submission by electronic copy, addition of a best-and-final offer period, disclaimer that the proposed timeframes may be subject to change, and grammatical edits to the evaluation criteria.

At 1:47 p.m. HST, Commissioner Ito moved that amendments be made to the RFP. At 1:49 p.m. HST, all members present affirmed.

At 1:50 p.m. HST, Commissioner Ito moved that the RFP be approved with amendments. At 1:50 p.m. HST, all members present affirmed.

### III. Next Meeting – Proposed dates for next meeting

A. November 15, 2024 (TBD)

B. December 3, 2024

C. December 17, 2024

D. January 7, 2025

The Board acknowledged its upcoming meeting dates, as listed on the agenda.

IV. Adjournment

At approximately 1:52 p.m. HST, Chair Haik adjourned the meeting.

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