March 21, 2022

MEMORANDUM 2022-4LIC

TO: All Producers, Adjusters, "Limited Lines" Producers, Administrators, and Surplus Lines Brokers

FROM: Colin M. Hayashida
Insurance Commissioner

RE: Online Submission Mandated for License Reactivation

This Memorandum continues Commissioner’s Memorandum 2020-13LIC and 2021-6LIC provisions regarding the Insurance Division’s mandate for certain license applications and renewals to be submitted online.

Effective March 21, 2022, all reactivations (i.e. nonrenewal or surrender within one year of inactivation) for the following licenses must be submitted online. Hard copies of the applications and checks submitted, by mail or walk-in, to the Insurance Division on and after March 21, 2022 shall be rejected and returned.

Reactivation for the following licenses may be submitted online at www.nipr.com:

1. Resident Limited Lines Self-Service Storage Producer licenses
2. Resident & Nonresident Crop Adjuster – Limited Licenses
3. Resident & Nonresident Independent Adjuster licenses
4. Resident & Nonresident Insurance Producer Licenses
5. Resident & Nonresident Limited Lines Motor Vehicle Rental Company Producer Licenses
6. Resident & Nonresident Limited Lines Producer Licenses
7. Resident & Nonresident Public Adjuster license
8. Resident & Nonresident Surplus Lines Broker Licenses
9. Resident & Nonresident Third-Party Administrators
10. Resident & Nonresident Workers’ Compensation Adjuster – Limited Licenses
This Memorandum also continues Commissioner’s Memorandum 2021-9LIC provisions regarding the adoption of PLMA, PAMA, and IALG and the reduction of reactivation period to one year, from two years.

An exam is not required if a license is reactivated within one year of inactivation (except Workers’ Compensation Adjuster, re-exam is required). An exam is required if a license is reactivated after one year of inactivation (apply as new).

PLEASE NOTE THAT BECAUSE ONLINE APPLICATIONS ARE BEING SUBMITTED THROUGH A THIRD-PARTY VENDOR, THE INSURANCE DIVISION CANNOT ISSUE REFUNDS FOR APPLICATIONS WITHDRAWN OR SUBMITTED IN ERROR.

Please contact the Insurance Division Licensing Branch at inslic@dcca.hawaii.gov if you have any questions on this matter.