



**STATE OF HAWAII  
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS  
INSURANCE DIVISION**

335 MERCHANT STREET, ROOM 213, HONOLULU, HAWAII 96813  
P.O. BOX 3614, HONOLULU, HAWAII 96811  
Phone Number: (808) 586-2790  
Fax Number: (808) 586-2806  
insurance.hawaii.gov

**DAVID Y. IGE**  
GOVERNOR

**JOSH GREEN**  
LIEUTENANT GOVERNOR

**CATHERINE P. AWAKUNI COLÓN**  
DIRECTOR

**JO ANN M. UCHIDA TAKEUCHI**  
DEPUTY DIRECTOR

**COLIN M. HAYASHIDA**  
INSURANCE COMMISSIONER

## SALES & CLAIMS OFFICE INFORMATION FORM

(PLEASE PRINT)

NAME OF INSURER:	
NAIC #:	

### SALES OFFICE

NAME OF AGENT or AGENCY:	
HAWAII BUSINESS ADDRESS:	
PHONE #:	
EMAIL ADDRESS:	

### CLAIMS OFFICE

NAME OF AGENT or AGENCY:	
NAME OF INDEPENDENT ADJUSTER:	
HAWAII LICENSE #:	
HAWAII BUSINESS ADDRESS:	
PHONE #:	
EMAIL ADDRESS:	

Please return the completed form to Todd Dixon at the address above. If you have any questions regarding this form, please contact Todd Dixon at [tdixon@dcca.hawaii.gov](mailto:tdixon@dcca.hawaii.gov) or Frances Lo at [FLo@dcca.hawaii.gov](mailto:FLo@dcca.hawaii.gov).