



# HAWAII INSURANCE DIVISION

<input type="checkbox"/>	Notice of Name Change
<input type="checkbox"/>	Adding/Removing Trade Name
<input type="checkbox"/>	Adding Assumed Name

Name as it appears on the Hawaii license certificate	
HI License No.	HI Entity ID

<input type="checkbox"/> <b>NAME OF NEW LICENSEE - INDIVIDUAL</b>	
First Name	Middle Name/Initial
Last Name	
Individual: Attach copy of legal document granting name change (e.g. marriage certificate, divorce decree).	

<input type="checkbox"/> <b>NEW NAME OF LICENSEE – BUSINESS ENTITY</b>

<input type="checkbox"/> <b>ADDING TRADE NAME</b>
<p><u>Individual &amp; Business Entity:</u></p> <p>1. No trade name can be added unless it is registered with the Hawaii Business Registration Division (BREG) except for Service Contract Providers, Vehicle Protection Product Warrantors and Pharmacy Benefit Managers.</p> <p>2. Attach a copy of the trade name registration document from BREG.</p>

<input type="checkbox"/> <b>REMOVING TRADE NAME</b>
Trade name as it appears on the Hawaii license certificate.

<input type="checkbox"/> <b>ADDING ASSUMED NAME(S)</b>
Assumed names include alias, DBA (Doing Business As), FKA (Formerly Known As) names <u>used in the past</u> . Assumed names won't be displayed on the certificate of insurance license.

\_\_\_\_\_  
Signature of Licensee<sup>1</sup> \_\_\_\_\_  
Print Name of Signer

<sup>1</sup>For individual licensee, the individual must sign. For agency, the Designated Representative named on the license must sign. Refer to the Hawaii Revised Statutes §431:9A-110.

Hawaii Insurance Division, 335 Merchant Street – Room 213, Honolulu, Hawaii 96813		
Website: <a href="http://insurance.hawaii.gov">insurance.hawaii.gov</a>	FOR MORE INFO	Phone: 808-586-2788
E-mail: <a href="mailto:InsLic@dcca.hawaii.gov">InsLic@dcca.hawaii.gov</a>		Fax: 808-587-6714