

DAVID Y. IGE
GOVERNOR

DOUGLAS S. CHIN
LIEUTENANT GOVERNOR



CATHERINE P. AWAKUNI COLÓN
DIRECTOR

GORDON I. ITO
INSURANCE COMMISSIONER

STATE OF HAWAII
INSURANCE DIVISION
DEPARTMENT OF COMMERCE & CONSUMER AFFAIRS
P. O. BOX 3614
HONOLULU, HAWAII 96811-3614
335 MERCHANT STREET, ROOM 213
HONOLULU, HAWAII 96813
PHONE NO: (808) 586-2790
FAX NO: (808) 586-2806
cca.hawaii.gov/ins

DATE: APRIL 2, 2018

TO: ALL INSURERS, RISK PURCHASING GROUPS, AND
FOREIGN RISK RETENTION GROUPS

FROM: HAWAII INSURANCE DIVISION

RE: 2018 EXTENSION/REGISTRATION of CERTIFICATE

It's time to extend your Certificate of Authority or Certificate of Registration

Effective January 1, 2017, all license extension/registration forms and fees are now processed through **OPTins**. The portal for extension/registration is now open at www.optins.org.

Annual fees and forms are due by **August 16, 2018**. If payment is *not* received on or prior to *August 16, 2018*, a statutory penalty of 50% of the annual extension fee will be charged.

INSTRUCTIONS:

Easy-to-follow instructions are available at www.optins.org. If you have any questions regarding the setup of account, contact the *OPTins Marketing Team* by email at optinsmktg@naic.org or by phone at (816) 783-8787. Should there be any change in company contact, such as contact person, email and/or physical mailing address, please notify the Division timely. Updates and/or questions can be sent to Flo@dcca.hawaii.gov.

Note that OPTins transaction fee of \$10 will be waived by the Division for 2017 and 2018. Paper forms or payment checks received by the Division may be returned, and your extension application/registration process would be deemed incomplete until processed through OPTins.