

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Tuesday, November 10, 2015

Time: Upon adjournment of the Condominium Review Committee Meeting,  
upon adjournment of the Laws and Rules Review Committee  
meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of October 7, 2015
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues - 2015-2016 Continuing Education Providers and Courses Ratification List
  - b. Applications
    - 1) Course – "Homeowner's Insurance Basics for Real Estate Professionals"; Author/Owner: John Dotten; Provider: TBD; Course Categories: Property Management, Finance, Property Ownership and Development, Risk Management; Clock Hours: 3 (Deferred from 7/8/15 ERC meeting, referred to ACE for further review, ERC 10/7/15)
    - 2) Course – "Red Flags to Look For in Condo Documents"; Author/Owner: John Dotten; Provider: TBD; Course Categories: Contracts, Real Estate Law, Property Management, Property Ownership and Development, Risk Management; Clock Hours: 3 (Referred to ACE for further review, ERC 10/7/15)
    - 3) Course – "Estate Planning for Real Estate Professionals"; Author/Owner: Bryan Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Category: Other – Estate Planning; Clock Hours: 3
    - 4) Course – "Apply ICE: Building Your Business with the Incredible Customer Experience;" Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management, Other – Customer and Client Service; Clock Hours: 3
    - 5) Course – "Character Counts . . . Doesn't It?"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc. ; Course Categories: Risk Management, Broker Management; Clock Hours: 4
    - 6) Course – "Contracts, Lawyers and REALTORS®, Oh My!"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Contracts, Risk Management; Clock Hours: 3
    - 7) Course – "Preserving Dignity: Fair Housing"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Broker Management, Risk Management; Clock Hours: 3
    - 8) Course – "Public Trust: Does It Include You?"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management; Clock Hours: 3
    - 9) Course – "Risk Management"; Author/Owner: Karel Murray, CSP, DREI; Provider: Real Class, Inc.; Course Categories: Risk Management; Clock Hours: 3



9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, December 2, 2015  
Upon adjournment of the Condominium Review Committee Meeting, which is upon the adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
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13. Adjournment