

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**AGENDA**

Date: Friday, September 4, 2015

Time: Upon adjournment of the Condominium Review Committee Meeting,  
upon adjournment of the Laws and Rules Review Committee  
meeting which convenes at 9:30 a.m.

Place: West Hawaii Civic Center  
Community Hale Building  
74-5044 Ane Keohokalole Hwy., Building G  
Kailua-Kona, HI 96740

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meeting – Minutes of August 12, 2015
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues - 2015-2016 Continuing Education Providers and Courses Ratification List
  - b. Applications
    - 1) Course – "Consumer Financial Protection Bureau (CFPB) – How Will Industry Changes Affect Your Transactions?"; Author/Owner: William Tanaka, Fidelity National Title & Escrow of Hawaii, Inc.; Provider: TBD; Course Category: Real Estate Law; Clock Hours: 3
    - 2) Course – "Land Use and Permit Requirements – Residential Zoning Standards, Optionals and Nonconformities;" Author/Owner: Philip Hale Wilia; Provider: Dower School of Real Estate; Course Category: Other – Land Use; Clock Hours: 3
    - 3) Course – "Identifying Trouble Areas in Residential Building & Permitting;" Author/Owner: BIA-Hawaii; Provider: Shari Motooka-Higa; Course Category: Other – Residential Construction Basics; Deferred from 8/12/15 ERC
    - 4) Course – "2015 Landlord-Tenant Update: Disability Discrimination, Reasonable Accommodations, and Assistance Animals;" Author/Owner: Bryan P. Andaya; Provider: Eddie Flores Real Estate Continuing Education; Course Categories: Real Estate Law, Property Management; Clock Hours: 3
    - 5) Course – "Technology in Real Estate: Using Digital Signatures;" Author/Owner: Robin Sagadraca; Provider: Abe Lee Seminars; Course Category: Technology and the Licensee; Clock Hours: 3
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications – Instructor – Elliot Y.C. Lau, Salesperson curriculum, Inet Realty, Susan Yoshioka, Principal
  - c. Broker Curriculum and Resources – Broker Curriculum Enhancement Project

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- d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program - ProSchools/OnCourse Learning (19)
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. PSI
    - 1) Licensing Examination Statistics – August 2015
    - 2) School Pass/Fail Rates – August 2015
    - 3) School Summary by Test Category – August 2015
  - b. Uniform Section Equivalency
  - c. Test Development
  - d. Exam Monitoring
  - e. Instructor Workshop
  - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Public and Private Institutions of Higher Education
8. Program of Work, FY16
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Ad Hoc Committee on Education (ACE)
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, October 7, 2015  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813
13. Adjournment
- Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.