

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

**MINUTES OF MEETING**

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

**Date:** May 13, 2015

**Time:** Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

**Place:** Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

**Present:** Rowena Cobb, Chair / Broker / Kauai Commissioner  
Bruce Faulkner, Broker / Maui Commissioner  
Scott Arakaki, Public Member / Honolulu Commissioner  
Laurie A. Lee, Broker / Honolulu Commissioner  
Scott Sherley, Broker / Hawaii Island Commissioner  
Aleta Klein, Broker / Honolulu Commissioner  
  
Neil K. Fujitani, Supervising Executive Officer  
Miles Ino, Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Amy Endo, Real Estate Specialist  
David J. Grupen, Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Benedyne Stone, Condominium Specialist  
Dathan Choy, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Tammy Norton, Recording Secretary

**Others:** None

**Absent:** Nikki Senter, Public Member / Honolulu Commissioner  
Michael Pang, Broker / Honolulu Commissioner  
Aileen Wada, Vice Chair, Broker / Honolulu Commissioner

**Call to Order:** The Chair called the meeting to order at 10:37 a.m., at which time quorum was established.

**Chair's Report:** The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioners Senter, Pang, and Wada were excused from the meeting. Prior notification of their non-attendance was received.

Real Estate  
Specialist's Report:

Additional Distribution

The following was distributed as additional distribution:

8. Program of Work, FY '15
  - h. Instructor's Development Workshop

Minutes of Previous Meeting

Upon a motion by Commissioner Sherley, seconded by Commissioner Klein, it was voted on and unanimously carried to accept the minutes of the April 8, 2015, Education Review Committee meeting.

Continuing Education: Administrative Issues

**2015-2016 Continuing Education Providers and Courses Ratification List**

Upon a motion by Commissioner Arakaki, seconded by Commissioner Klein, it was voted on and unanimously carried to ratify the following:

<u>Registration/Certification</u>	<u>Effective Date</u>
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**Course(s)**

"Understanding Condominium Ownership" (3 credits) (Scott A. Sherley)	Mar. 27, 2015
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"RSPS – Home Sweet Second Home Vacation (6 credits) Investment Luxury Properties" (All Islands Real Estate School/National)	April 8, 2015
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Applications

**Course - "Restorative Drying for Water Damage"; Author/Owner: Servpro Industries, Inc.; Provider: Servpro Industries, Inc.; Course Categories: Property Management, Risk Management, Other – Consumer Protection; Clock Hours: 4**

Upon a motion by Commissioner Arakaki, seconded by Commissioner Klein, it was voted on and unanimously carried to approve "Restorative Drying for Water Damage" as a 4 credit hour continuing education course, under the course categories Property Management, Risk Management, and Other – Consumer Protection.

**Course - "Are You a Real Estate Professional?"; Author/Owner: Trudy Nishihara; Provider: Coldwell Banker Pacific Properties Real Estate School; Course Categories: Real Estate Law, Risk Management; Clock Hours: 3**

Upon a motion by Commissioner Klein, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve "Are You a Real Estate

Professional?" as a 3 credit hour continuing education course, under the course categories Real Estate Law and Risk Management.

Prelicensure Education: Administrative Issues

Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicensure school was distributed to the Commissioners for their information:

- Continuing Ed Express (2)

Administration of  
Examinations:

PSI

**Licensing Examination Statistics – April 2015**

Examination statistics for April 2015 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – April 2015**

School pass/fail rate statistics for April 2015 were distributed to the Commissioners for their information.

**School Summary by Test Category – April 2015**

Copies of the April 2015 test category summary reports, by school, were distributed to the Commissioners for their information.

Commissioner Lee questioned if pass/fail rates are made available to the public.

Specialist Endo responded that the availability of the lists are not publicized, but if requested, staff will provide the information.

Educator's Forum: **Hawaii Association of REALTORS®** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work: Annual Report, Quarterly Bulletin, and School Files

Senior Specialist Fujimura reported that the May 2015 *Bulletin* has been posted to the Commission's website at [www.hawaii.gov/hirec](http://www.hawaii.gov/hirec), and hard copies will be distributed shortly.

Instructor's Development Workshop

Hawaii Association of REALTORS®, the Commission's current vendor to offer educational seminars, is proposing to offer the T3: Training Trainers to Train course as the instructor development workshop for new instructors.

The workshop will be held over the course of one and one-half day and will provide basic teaching techniques. The first day will consist of teaching different

teaching styles and techniques. The second day students will use what they have learned by delivering a live presentation which will be critiqued and videotaped to allow them to review and learn from their presentations.

HAR is requesting up to \$4,525 of the current \$16,000 contract to offer the T3: Training Trainers to Train workshop.

Upon a motion by Commissioner Lee, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve the Hawaii Association of REALTORS® request to offer T3: Training Trainers to Train as an instructor development workshop for new instructors, and the funding of up to \$4,525.

Ad Hoc Committee on Education (ACE) – Report of 4/16/15 meeting

A written report of the meeting was distributed for informational purposes. The first draft has been reviewed and comments provided back to the vendor. The deadline date for draft 2 was Monday and has been received. The final product is due in early June.

Budget and Finance  
Report:

Real Estate Education Fund

No report presented.

Next Meeting:

Wednesday, June 10, 2015

Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.

Grove Farm Building Conference Room

3-1850 Kaunualii Hwy.

Lihue, Kauai

Adjournment:

With no further business to discuss, the Chair adjourned the meeting at 10:56 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura

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Diane Choy Fujimura  
Senior Real Estate Specialist

May 22, 2015

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Date

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Minutes approved as is.

Minutes approved with changes, see minutes of \_\_\_\_\_