

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION

www.hawaii.gov/hirec

AGENDA

Date: Wednesday, April 8, 2015

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Previous Meeting – Minutes of March 11, 2015
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues - 2015-2016 Continuing Education Providers and Courses Ratification List
 - b. Applications
 - 1) Course – "Commercial Building Inspection Course"; Author/Owner: Frank E. Dugger; Provider: Abe Lee Seminars; Course Categories: Other – Commercial Building Inspection Standards; Clock Hours: 3
 - 2) Course – "Fair Housing Matters!"; Author/Owner: County of Hawaii, Office of Housing and Community Development; Provider: Hawaii Island REALTORS®; Course Categories: Real Estate Law, Property Management; Clock Hours: 3
 - 3) Course – "Hawaii Land Use Law – Related to Cultural Resources"; Author/Owner: Dawn N.S. Chang, Esq.; Provider: TBD; Course Categories: Contracts, Real Estate Law; Clock Hours: 3
 - 4) Course – "Personal Safety"; Author/Owner: The CE Shop, Inc.; Provider: The CE Shop, Inc.; Course Category: Other – Personal Safety; Clock Hours: 3
 - 5) Course – "Residential Property Management Essentials"; Author/Owner: The CE Shop, Inc.; Provider: The CE Shop, Inc.; Course Category: Property Management; Clock Hours: 3
 - 6) Course – "Broker's Policy and Procedures Manual"; Author/Owner: Marcie Roggow; Provider: Hawaii Association of REALTORS®; Course Categories: Risk Management, Broker Management; Clock Hours: 6
 - 7) Course – "Knowledge on the NEW VA Home Loan Benefits for the Real Estate Licensee"; Author/Owner: Tony Diaz; Provider: TBD; Course Category: Other – VA Benefits for Home Loans; Clock Hours: 3
 - 8) Course – "Commercial Transactions and Contracts"; Author/Owner: Abe Lee; Provider: Abe Lee Seminars; Course Category: Contracts; Clock Hours: 3
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. Evaluation and Education Program
 - f. ARELLO Certification Program
 - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications - Instructor – Keone J.E. Ball, Carol Ball School of Real Estate, Carol Ball - Principal

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- c. Broker Curriculum and Resources – Broker Curriculum Enhancement Project
 - d. Salesperson's Curriculum and Resources
 - e. Evaluation and Education Program
 - f. Education Equivalency
 - g. Other
6. Administration of Examinations
- a. PSI
 - 1) Licensing Examination Statistics – March 2015
 - 2) School Pass/Fail Rates – March 2015
 - 3) School Summary by Test Category – March 2015
 - b. Uniform Section Equivalency
 - c. Test Development
 - d. Exam Monitoring
 - e. Instructor Workshop
 - f. Examination Contract
7. Educator's Forum
- a. Hawaii Association of REALTORS®
 - b. Public and Private Institutions of Higher Education
8. Program of Work, FY '15
- a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Real Estate Specialists' Office for the Day
 - j. Real Estate Speakership Program
 - k. New Technology Program and REC Web Site
 - l. Records Management
 - m. Information Distribution System
 - n. New Salesperson and New Broker Startup Kits
 - o. Cooperative Education, Research and Administration Program
 - p. Division and Department Programs
 - q. Staff and Commissioner Development
 - r. Real Estate Reference Library
 - s. Ad Hoc Committee on Education (ACE)
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, May 13, 2015
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.
King Kalakaua Building
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335 Merchant Street, 1st Floor
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13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.