

**CONDOMINIUM REVIEW COMMITTEE MEETING**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: Wednesday, April 8, 2015

Time: Upon adjournment of the Laws and Rules Review Committee meeting scheduled to convene at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Condominium Specialist's Report
  - a. Introductions, Announcements, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meetings
4. Condominium Governance and Management
  - a. Mediation & Arbitration
  - b. AOOU Registrations
  - c. Ad Hoc Committee on Condominium Education and Research
  - d. Condominium Seminars and Symposium - CAI Hawaii "Contracts, Bids, Finances" March 12, 2015 Seminar - Report and Evaluation
  - e. Education Calendar
  - f. Start-up Kit for New AOOUOs
  - g. Case Law Review
  - h. Condominium Related Articles
    - 1) *CAI Hawaii* (February 2015)
      - a) "Utility Submetering in Hawaii" - Author Brian Stone
      - b) "Condominium Association Biennial Registration – 2015-2017"
      - c) "Preventing Fraud and Embezzlement" – modified excerpt from "Whodunit" (July-August 2007 issue of *Common Ground*)
    - 2) *Community Association Management Insider* - February 2015
      - a) "Recognize Warning Signs, Get Help for Elderly Members"
      - b) "Purchasing Property at Foreclosure Sales"
    - 3) *Community Association Management Insider* – March 2015
      - a) "Ensure Continuity of Operations During Management Transition"
      - b) "Use Member Volunteers to Rein in Community Costs"
  - i. CDR Pilot Program

5. CPR Registration and Developer's Public Reports
  - a. Condominium Projects and Developer's Public Reports
    - 1) March 2015
    - 2) Project Statistics
    - 3) CPR Project
    - 4) Owner-Occupant
  - b. CPR Workshops and Meetings
  - c. Consultants
  - d. Case Law
6. Program of Work, FY15
  - a. Condominium Laws and Education
  - b. Advice, Education, and Referral
  - c. Hawaii Condominium Bulletin
  - d. CMA Registrations
  - e. Rulemaking, Chapter 107/119
  - f. Meetings
  - g. Government and Legislative Participation & Report
  - h. Legislative Acts and Resolutions
  - i. Interactive Participation with Organizations
  - j. Neighbor Island Outreach
  - k. Consumer Education
  - l. Rulemaking, Chapter 53, Fees
  - m. Condominium Specialist Office for the Day
  - n. Condominium Speakership Program
  - o. Technology Program and Website
  - p. Records Management
  - q. Cooperative Education, Research, and Administrative Program
  - r. Division and Department Programs
  - s. Staff and Commissioners Development
  - t. Condominium Reference Library
7. Condominium Organizations Forum
  - a. Community Associations Institute Hawaii Chapter
  - b. Hawaii Council of Association of Apartment Owners
  - c. Hawaii Independent Condominium and Cooperative Owners
  - d. Condominium Council of Maui
  - e. Hawaii Association of REALTORS®
  - f. Institute of Real Estate Management Hawaii Chapter / Oahu ARM Committee
  - g. Hawaii State Bar Association / Real Property & Financial Services
  - h. Land Use Research Foundation
  - i. Others
8. Budget and Finance Report
9. Next Meeting: Wednesday, May 13, 2015  
Upon adjournment of the Laws and Rules Review Committee meeting scheduled to convene at 9:00 am  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii
10. Adjournment

This meeting is funded in part by the Condominium Education Trust Fund. Individuals who require special needs accommodations are invited to call Cynthia Yee, Senior Condominium Specialist, at 586-2643, at least **4 working days** in advance of the meeting.