

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, March 12, 2014

Time: Upon adjournment of the Condominium Review Committee Meeting, upon adjournment of the Laws and Rules Review Committee meeting which convenes at 9:00 a.m.

Place: King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, HI 96813

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Previous Meeting – Minutes of February 12, 2014
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues –
 - 1) 2013-2014 Continuing Education Providers and Courses Ratification List
 - 2) FY '14 – CE, Prelicense Education, and Equivalency Statistics
 - b. Applications
 - 1) Course – “Fair Housing is a Right. Use It”; Author/Owner: County of Hawaii, Office of Housing and Community Development; Provider: Hawaii Island REALTORS®; Course Categories: Real Estate Law, Property Management; Clock Hours: 3
 - 2) Course – “Discrimination in Condominium and Homeowners Associations”; Author/Owner: Scott A. Sherley; Provider: Real Class Inc.; Course Categories: Real Estate Law, Property Management, Risk Management, Broker Management; Clock Hours: 3
 - 3) Provider – American School of Real Estate Express, LLC; Administrator – Jennifer Schutt
 - c. Continuing Education Core Course – Core A, 2013-2014 statistics
 - d. Elective Courses
 - e. Evaluation and Education Program
 - f. ARELLO Certification Program
 - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – FY '14 – CE, Prelicense Education, and Equivalency Statistics
 - b. Applications – Instructor
 - c. Broker Curriculum and Resources
 - d. Salesperson's Curriculum and Resources
 - e. Evaluation and Education Program
 - 1) Continuing Ed Express (2)
 - 2) ProSchools, Inc. (9)
 - f. Education Equivalency – Gina Marie Benson Manolakis
 - g. Other

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6. Administration of Examinations
 - a. PSI
 - 1) Licensing Examination Statistics – February 2014
 - 2) School Pass/Fail Rates – February 2014
 - 3) School Summary by Test Category – February 2014
 - b. Uniform Section Equivalency
 - c. Test Development
 - d. Exam Monitoring
 - e. Instructor Workshop
 - f. Examination Contract
7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Public and Private Institutions of Higher Education
8. Program of Work, FY '14
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Real Estate Specialists' Office for the Day
 - j. Real Estate Speakership Program
 - k. New Technology Program and REC Web Site
 - l. Records Management
 - m. Information Distribution System
 - n. New Salesperson and New Broker Startup Kits
 - o. Cooperative Education, Research and Administration Program
 - p. Division and Department Programs
 - q. Staff and Commissioner Development
 - r. Real Estate Reference Library
 - s. Ad Hoc Committee on Education (ACE) – Next meeting April 17, 2014
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Budget and Finance Report
12. Next Meeting: Wednesday, April 9, 2014
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.
King Kalakaua Building
Queen Liliuokalani Conference Room
335 Merchant Street, 1st Floor
Honolulu, Hawaii
13. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.