

LAWS AND RULES REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, November 13, 2013

Time: 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Scott Arakaki, Chair, Public/Honolulu Commissioner
Rowena Cobb, Broker / Kauai Commissioner
Bruce Faulkner, Broker/Maui Commissioner
Frances Gendrano, Broker/Honolulu Commissioner
Nikki Senter, Public/Honolulu Commissioner
Scott Sherley, Broker/Hawaii Commissioner
Aileen Wada, Broker/Honolulu Commissioner

Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David Grupen, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Benedyne Stone, Condominium Specialist
Shari Wong, Deputy Attorney General
Tammy Norton, Recording Secretary

Others: Ken Kiyohara

Absent: Laurie Lee, Vice Chair, Broker/Honolulu Commissioner

Call to Order: The Chair called the meeting to order at 9:00 a.m., at which time quorum was established.

Chair's Report: The Chair announced that the Commission may move into executive session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and/or to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

Commissioner Lee was excused from today's meeting. Prior notice of her non-attendance was received.

SEO's Report: **Announcements, Introduction, Correspondence and Additional Distribution**

A copy of Chair Senter's memo dated November 1, 2013 regarding the updating of the fiscal year 2014 organization of the Commission was distributed to the Commissioners for their information.

The leadership positions are as follows:

Real Estate Commission - Frances Gendrano, Vice Chair
Laws & Rules Review Committee – Scott Arakaki, Chair; Laurie Lee, Vice Chair
Condominium Review Committee – Scott Sherley, Chair; Bruce Faulkner, Vice Chair
Education Review Committee – Rowena Cobb, Chair; Aileen Wada, Vice Chair

Minutes of Previous Meetings

Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to accept the minutes of the October 9, 2013, Laws and Rules Review Committee meeting.

Commissioners' Schedule of Non-Accessible Dates

The Commissioners were asked to turn in their schedule of non-accessible dates for January through June 2014 by Friday, December 13, 2013.

Program of Work: **Commissioners' Education Program**

A copy of the state Office of Information Practices (OIP) Part 3 in its series, "Quick Review: Who Board Members Can Talk To and When" was distributed for informational purposes. This Quick Review series helps the Commission members understand the Sunshine Law and what they can talk about with other board members or third parties when they are not in a public meeting. Part 3 discusses an exception to the open meeting requirement for "permitted interaction groups" or "PIGs," as set forth in section 92-2.5, HRS, to investigate or to negotiate a matter.

ARELLO, Other Organizations And Jurisdictions: No report presented.

Special Issues: None reported.

Budget and Finance Report: Upon a motion by Commissioner Faulkner, seconded by Commissioner Gendrano, it was voted on and unanimously carried to accept the Real Estate Recovery Fund Financial Report for the period ending September 30, 2013.

Next Meeting: Wednesday, November 13, 2013
9:00 a.m.
Queen Liliuokalani Conference Room
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Adjournment: With no further business to discuss, the Chair adjourned the meeting at 9:04 a.m.

Reviewed and approved by:

/s/ Miles I. Ino

Miles I. Ino
Executive Officer

November 14, 2013

Date

Approved as is.
 Approved with amendments. See minutes of _____ meeting.

MI:tn131114