

**THE BOARD OF EXAMINERS IN OPTOMETRY**  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by Section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Monday, November 23, 2015

Time: 8:30 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1st Floor  
Honolulu, Hawaii 96813

Present: Reid Saito, O.D., Chair  
Seulyn Au, O.D.  
Jere Loo, O.D.  
Geoffrey Reynolds, O.D.  
Daniel Jacob, Deputy Attorney General ("DAG")  
Sandra Matsushima, Executive Officer ("EO")  
Jennifer Fong, Secretary

Excused: Peter Shoji, O.D., Vice Chair  
Gayle Chang, Public Member

Guests: None.

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

1. Call to Order: There being a quorum present, Chair Saito called the meeting to order at 8:36 a.m.

2. Additions/  
Revisions to  
Agenda: None.

3. Approval of  
Board Meeting  
Minutes of Chair Saito asked if there were any questions or comments on the minutes.  
There were none.

October 12, 2015: After some discussion, upon a motion by Dr. Loo, seconded by Dr. Reynolds, it was voted on and unanimously carried to approve the minutes of the October 12, 2015 meeting as circulated.

4. Executive  
Officer's  
Report:

EO Matsushima reported the following:

- There are 432 Hawaii OD licenses eligible for renewal. As of 11/17/15, 150 licenses have been renewed with 149 of those completed online.
- The West Virginia Board of Optometry inquired whether any other states or jurisdictions are experiencing a problem with illegal sales of contact lenses without a valid prescription. EO Matsushima reported that the Board has not received any complaints.

Chair Saito commented that he believed the American Optometric Association was looking into the issue and they have asked their members to provide documentation/notes and examples.

- The Legislature is asking each Board to provide an opinion on whether or not they think the public member representation on their board should be increased.

After some discussion, it was the consensus of the Board that there is no need to increase public member representation.

5. New  
Business:

a. Request from Nora M. Y. Chan, O.D. for Trade Name Approval

The Board reviewed the request from Dr. Chan for trade name approval.

Executive  
Session:

At 8:52 a.m., it was moved by Dr. Loo, seconded by Dr. Reynolds, and unanimously carried to move into Executive Session in accordance with HRS, §92-5(a)(4), "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities".

At 9:01 a.m., it was moved by Dr. Reynolds, seconded by Dr. Loo, and unanimously carried to move out of Executive Session.

Upon a motion by Dr. Loo, seconded by Dr. Au, it was voted on and unanimously carried to approve Dr. Chan's request for approval of the trade name "Honolulu Vision Care Center".

6. Old Business: a. Association of Regulatory Boards of Optometry (“ARBO”) OE Tracker Update from Sierra Rice

DAG Jacob reminded the Board that Hawaii Administrative Rules (“HAR”) §16-92-40 requires that the continuing education certificates contain specific information, including the signature of lecturer or any authorized official of the sponsoring body.

EO Matsushima noted on the ARBO certificates being submitted for the current license renewal, there is no signature of the lecturer or an authorized official of the sponsoring body, instead, there is an area for the licensee to sign attesting that they attended the course. She will check with Ms. Rice to see if ARBO can add the required signature.

DAG Jacob noted that if the Board wants to change any of the certificate requirements, they would need to amend their rules.

7. Continuing Education: a. Continuing Education Course Report

Dr. Reynolds moved to approve the following continuing education courses:

<u>Index #</u>	<u>Program Title/Sponsor</u>	<u>CE</u>	<u>TPA Hours</u>
15-038	Academy 2015 New Orleans Scientific Program American Academy of Optometry	47	0
15-039	Great Western Council of Optometry Congress Great Western Council of Optometry	54.5	32
15-040	Holiday CE & Dinner Jenkins Eye Care	2	2
15-041	Ocular Symposium: Pearls in Ocular Diagnosis Ocular Symposium	24	24

Dr. Loo seconded the motion, it was voted on and unanimously carried.

8. Applications: a. Ratification List

Upon a motion by Dr. Reynolds, seconded by Dr. Loo, it was voted on and unanimously carried to ratify the following:

Approved for Optometrist License

- OD 825 CHARLES K VOJTA

Approved for TPA Certification

- OD 815 DARREN S MORCHESKY

b. Applications

None.

9. Chapter 91, HRS  
Adjudicatory  
Matters:

None.

10. Next Meeting: Monday, December 14, 2015  
8:30 a.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

11. Adjournment: With no further business to discuss, Chair Saito adjourned the meeting at 9:30 a.m.

Taken by:

/s/ Jennifer Fong

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Jennifer Fong  
Secretary

Reviewed by:

/s/ Sandra Matsushima

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Sandra Matsushima  
Executive Officer

11/30/15

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.