

MOTOR VEHICLE REPAIR INDUSTRY BOARD  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Date: Thursday, August 21, 2014  
Time: 1:30 p.m.  
Place: Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
335 Merchant Street  
Honolulu, Hawaii 96813

Present: Roy Sasuga, Public Member, Vice-Chairperson  
Warren Higa, Industry Member  
Alan Nakamura, Industry Member  
Michael Tetsutani, Industry Member  
Marie Weite, Public Member

Christine Rutkowski, Executive Officer  
Carol Kramer, Executive Officer  
Alice Worthy, Secretary

Excused: Swee Berkey, Public Member  
Rodney J. Tam, Deputy Attorney General

Call to Order: With the presence of quorum, Vice-Chairperson Sasuga called the meeting to order at 1:35 p.m.

Agenda Additions/  
Revisions:

None.

Introduction of  
Executive Officer: Executive Officer Rutkowski introduced Carol Kramer, a new executive officer with PVL. Ms. Rutkowski explained that reassignments of executive officers were made and Ms. Kramer has been assigned to be the Board's new executive officer. Ms. Rutkowski said she has been assigned to other boards and that today is her last meeting with the Board.

Mr. Nakamura stated that he is glad he had the opportunity to work with Ms. Rutkowski. He has learned much from Ms. Rutkowski and is more knowledgeable with issues dealing with consumers. Mr. Nakamura wished Ms. Rutkowski the best with her new assignments.

Ms. Rutkowski stated that she will continue to work on the proposed rules revisions until it is completed. She further stated that the Board will need to work on updating the motorcycle exam in the months to come.

Minutes of Previous Meeting: Minutes of the June 3, 2014 Meeting

Mr. Higa requested that the minutes reflect the following changes on page 4, New Business, lines 6 and 8:

The word "waiver" should be replaced with the word "estimate".

Board members briefly shared their recollection of discussion at the June 3, 2014 meeting.

After some discussion, it was moved by Mr. Higa, seconded by Mr. Tetsutani, and unanimously carried to approve the minutes as amended.

Vice-Chair's Report: None.

Election of Officers: The Vice-Chair opened the floor for nominations for the positions of chairperson and vice-chairperson.

Upon a motion by Ms. Weite, seconded by Mr. Nakamura, it was unanimously carried to nominate Mr. Sasuga to serve as the Board's chairperson. Mr. Sasuga accepted the position of chairperson.

Upon a motion by Chairperson Sasuga, seconded by Mr. Higa, it was unanimously carried to nominate Ms. Weite to serve as the Board's vice-chairperson. Ms. Weite accepted the position of vice-chairperson.

Executive Officer's Report: The Executive Officer reported that Deputy Attorney General Tam and Ms. Berkey will not be in attendance at today's meeting.

The Executive Officer further reported that there has been no word on filling the public vacancy. There will be a new administration and it is uncertain what will happen. So for quorum purposes, it will be important that all members attend all future meetings.

Members were asked whether they want to continue meeting on Thursdays at the same time or consider changing the meetings to another day and time. The industry members indicated that meeting in the afternoons were better for them. After a brief discussion, it was agreed by consensus that the Board continue meeting on Thursdays in the afternoon.

Licensing: Ratifications

The Board members reviewed the ratification lists for motor vehicle repair dealer and motor vehicle mechanic licenses. Upon a motion by Ms. Weite, seconded by Mr. Higa, it was unanimously carried to ratify the lists (attached).

At 2:07 p.m., it was moved by Mr. Tetsutani, seconded by Mr. Nakamura, and unanimously carried to enter into Executive Session to consider and evaluate personal information relating to the individuals applying for licensure in accordance with Chapter 92-5(a) (1).

#### EXECUTIVE SESSION

At 2:28 p.m., it was moved by Mr. Higa, seconded by Mr. Tetsutani, and unanimously carried to return to the Board's regular order of business.

#### Applications

Ricky Leones – Motor Vehicle Mechanic  
Ricky Leones, LLC – Motor Vehicle Repair Dealer

Board members reviewed the applications and documents submitted by applicant.

After a brief discussion, it was moved by Ms. Weite, seconded by Mr. Tetsutani, and unanimously carried to approve the license applications for a motor vehicle mechanic and motor vehicle repair dealer licenses for Mr. Leones.

Raphael Robert Molina, III – Automedic – Motor Vehicle Repair Dealer

Board members reviewed the application and documents submitted by applicant.

After a brief discussion, it was moved by Mr. Tetsutani, seconded by Mr. Nakamura, and unanimously carried to defer decision-making on Mr. Molina's application for further discussion at the next meeting.

#### Old Business:                    2014 Legislative Session

The Executive Officer reported that the Governor signed the administrative bill on July 7, 2014 relating to the motor vehicle mechanic certification program. The Board will no longer be required to contract solely with UH, but will be able to enter into written agreements with other entities, educational institutions and other organizations, including UH, to develop and administer a certification program for motor vehicle mechanics.

Next Meeting:                    Thursday, September 18, 2014  
1:30 p.m.  
Queen Liliuokalani Conference Room  
King Kalakaua Building, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Adjournment: The meeting adjourned at 2:53 p.m.

Taken and recorded by:

/s/ Alice Worthy

\_\_\_\_\_  
Alice Worthy, Secretary

Reviewed and approved by:

/s/ Christine Rutkowski

\_\_\_\_\_  
Christine Rutkowski  
Executive Officer

CR:aw  
9/10/14

Minutes approved as is.

Minutes approved with changes; see minutes of \_\_\_\_\_.

# MOTOR VEHICLE REPAIR INDUSTRY BOARD

## RATIFICATION LIST Thursday, August 21, 2014

RD	4265	SWIFT AUTOMOTIVE -LLC
RD	4267	OHANA AUTOMOTIVE GROUP INC
RD	4268	J/R MOTORS 818 KAPIOLANI LLC
RD	4269	JN GROUP INC
RD	4270	CYCLE CITY LTD
RD	4271	360 AUTOMOTIVE LLC
RD	4272	SR DISCOUNT TIRE & AUTOMOTIVE LLC
RDS	4266	DERRICK <LOGAN<
MC	8637	MICHAEL <SWIFT<
MC	8638	COREY J <PEREIRA<
MC	8639	EMMANUEL F <BELLO< JR
MC	8640	JEREMIE E <DOMINGO<
MC	8641	JANSEN C <ZAMORA<
MC	8642	MING YAO <HSU<
MC	8643	MARK O <RICHARDS<
MC	8644	GEOFFREY A <SUMAOANG<
MC	8645	MAX D <FLETCHER<
MC	8646	RYAN H <IHA<
MC	8647	SCHUYLER S I <TOYAMA<
MC	8648	RHYAN M <KINOSHITA<
MC	8649	SEAN F <GREEN<
MC	8650	ALEXIS C <KAHUE<