

BOARD OF ACUPUNCTURE
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

The agenda for this meeting was filed with the Office of the Lt. Governor, as required by §92-7(b), Hawaii Revised Statutes (“HRS”)

Date: Thursday, June 4, 2015
Time: 1:00 p.m.
Place: Princess Likelike Conference Room
King Kalakaua Building, 3rd Floor
335 Merchant Street
Honolulu, Hawaii 96813

Members Present: Michael Howden, L.Ac., Chairperson
Jayne Tsuchiyama, L.Ac., Member, Vice-Chairperson
Dr. James Corcoran, Member
Mike Hashimoto, D.Ac., Member

Staff Present: Carol Kramer, Executive Officer
John Molay, Deputy Attorney General

Guests: Alan W.C. Ma, Esq.
Wei Nian Fan

Call to Order: There being a quorum established, Chair Howden called the meeting to order at 1:03 p.m.

Agenda Additions None.

Minutes of Previous Meeting: Minutes of the April 2, 2015 Meeting
It was moved by Dr. Corcoran, seconded by Dr. Hashimoto, and unanimously carried to approve the minutes of the April 2, 2015 meeting as circulated.

Chair’s Report: The Chair was very pleased with the progress made during his last eight years with the Board and thanked the members for their diligence and hard work. He challenged the members to keep working on the rule revisions.

Executive Officer’s Report: Executive Officer Kramer reported on the following:

1. Introduced the Board's new Deputy Attorney General, John Molay, who replaced Rodney J. Tam. Mr. Molay was in civil rights litigation with the Attorney General's office.

2. Recognized Dr. James Corcoran being confirmed by the Senate on April 22, 2015.
3. Thanked Michael Howden for his service on the Board, with his second term expiring June 30, 2015.
4. Reported that the World Medicine Institute is on the August 2015 ACAOM agenda for continued accreditation.

Applications:

Exam and License

Wei Nian Fan

Ms. Fan is applying for a license and exam based on her education completed in China.

The Board noted that Ms. Fan's initial application was deferred at its October 1, 2009 meeting.

The Board further noted that Ms. Fan along with her attorney is present to answer any questions the Board may have regarding Ms. Fan's application.

Attorney Ma stated that based on his letter outlining Ms. Fan's qualifications to practice acupuncture, and on behalf of his client, Ms. Fan, asked the Board to please reconsider her application. Attorney Ma further stated that there is a preponderance of evidence that Ms. Fan is more than qualified to become licensed in the state of Hawaii.

Various questions were then asked of the applicant.

At 1:40 p.m., it was moved by Dr. Corcoran, seconded by Dr. Hashimoto, and unanimously carried to enter into Executive Session to consider and evaluate personal information relating to the individual applying for licensure in accordance with Chapter 92-5(a) (1), and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Chapter 92-5(a) (4), Hawaii Revised Statutes.

Executive Session
Wei Nian Fan

At 2:27 p.m., it was moved by Dr. Corcoran, seconded by Ms. Tsuchiyama, and unanimously carried to return to the Board's order of business.

Wei Nian Fan

Board members reviewed the application and supporting documents submitted by applicant. Members also considered the information presented by the applicant as a result of the questions and answers.

After discussion, it was moved by Dr. Corcoran, seconded by Chair Howden and unanimously carried to defer the examination and license application of Ms. Fan. In deferring the application, the Board requests the information previously requested by its Executive Officer by letter dated November 2, 2009.

Furthermore, members instructed their Executive Officer to write a letter to Ms. Fan requesting the following:

- 1) Update AACRAO report substantiating equivalency of qualifications;
- 2) Provide proof the programs the applicant completed are at least equivalent to that of U.S. accredited acupuncture programs; and
- 3) Verify the schools she attended were approved by the appropriate governmental authority at time of graduation.

Additionally, the Board requires that Ms. Fan submit the information approximately two weeks before the scheduled meeting. The next Board meeting is scheduled for August 6, 2015.

Ratifications

Board members reviewed the list of licenses and intern permits. It was moved by Ms. Tsuchiyama, seconded by Dr. Hashimoto, and unanimously carried to ratify the applications of the individuals as listed for respective approvals sought (attached).

Old Business: Proposed Rule Revisions, HAR Title 16, Chap. 72

In addition to the Investigative Committee's draft, Dr. Hashimoto distributed his own revisions.

Discussions began with Subchapter 2, Definitions.

Ms. Tsuchiyama will review and incorporate Dr. Hashimoto's revisions into another revised draft document.

Open Forum: None.

Next Meeting: Thursday, August 6, 2015
1:00 p.m.
Princess Likelike Conference Room
King Kalakaua Building, 3rd Floor
Honolulu, Hawaii 96813

Adjournment: Chairperson Howden adjourned the meeting at 2:55 p.m.

Taken and recorded by:

/s/Wima Balon

Wilma Balon, Secretary

Reviewed and approved by:

/s/Carol Kramer

Carol Kramer, Executive Officer

CK:wb
6/9/15

[X] Minutes approved as is.
[] Minutes approved with changes. See Minutes of _____.

BOARD OF ACUPUNCTURE

RATIFICATION LIST
Thursday, June 4, 2015

ACUPUNCTURISTS

ACU 1140 AYL A G <STONE<
ACU 1141 CATHERINE J <KUROSU<
ACU 1142 ALICIA L <YANG<

ACUPUNCTURE INTERNS

355 AMBER DAWN <METCALF<
353 CRYSTAL C <CLAWSON<
354 PATRICK <SHANHAN<