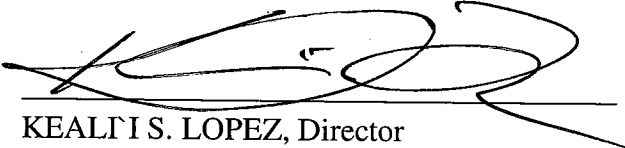


**DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS**

**HAWAII POST-SECONDARY EDUCATION AUTHORIZATION PROGRAM (HPEAP)**

Pursuant to Hawaii Revised Statutes §§ 305J-5(a)(11), 305J-6(d), and 305J-18(b), the following Complaints Administration Fee Schedule was adopted on November 21, 2014, following a public hearing held on November 14, 2014, after a public notice was given in the Honolulu Star-Advertiser on October 13, 2014.

This fee schedule shall take effect upon adoption.



KEALI'I S. LOPEZ, Director  
Commerce and Consumer Affairs

**COMPLAINTS ADMINISTRATION FEE SCHEDULE**

**Public Post-Secondary Institutions in Hawaii:**

Complaints administration fee (biennial)\*\* for public post-secondary institutions in Hawaii that are not required to be authorized by HPEAP, but HPEAP is mandated to receive, investigate, and process complaints: \$6,000.00 to cover 120 hours of complaints administration. After 120 hours HPEAP will assess an enforcement fee, based upon the cost per hour per investigator or law enforcement official. The fee shall be \$80 per hour.

In addition to the enforcement fee, HPEAP may charge additional amounts for travel, per diem, mileage, or other reasonable expenses incurred in connection with an investigation or law enforcement action.

**Other Authorized Post-Secondary Institutions:**

For post-secondary institutions which have paid the authorization application fee, that application fee includes coverage for 100 hours of complaints administration. After 100 hours, HPEAP will assess an enforcement fee, based upon the cost per hour per investigator or law enforcement official. The fee shall be \$80 per hour.

In addition to the enforcement fee, HPEAP may charge additional amounts for travel, per diem, mileage, or other reasonable expenses incurred in connection with an investigation or law enforcement action.

NOTE: Fees are NOT refundable.

\*\*Initial complaints administration fee to be paid by 12/31/14.